



**SUPERINTENDENT**

**SCB MEDICAL COLLEGE & HOSPITAL CUTTACK**

**HEALTH AND FAMILY WELFARE DEPARTMENT GOVT. OF ODISHA**

**TENDER DOCUMENT FOR LOCAL TRANSPORTATION OF BULK MEDICINAL GAS  
CYLINDERS WITHIN THE HOSPITAL PREMISES, SCB MEDICAL COLLEGE & HOSPITAL  
CUTTACK**

**DATE OF SELLING OF TENDER PAPER :17.06.2020 TO 07.07.2020**  
**11AM TO 3PM (Only on Working Day)**

**LAST DATE OF RECEIPT OF TENDER : 07.07.2020 UP TO 3PM**

**DATE OF OPENING OF TECHNICAL BID : 08.07.2020 AT 4PM**

**PLACE OF OPENING OF TENDER : CONFERENCE HALL OF**  
**O/O THE SUPERINTENDENT**

**ADDRESS FOR COMMUNICATION : SUPERINTENDENT, SCB MCH, CUTTACK**

**AND RECEIPT OF BID DOCUMENT : SCB MEDICAL COLLEGE & HOSPITAL**  
**CUTTACK**

**Sd/-**  
**Superintendent**  
**SCB Medical College & Hospital, Cuttack**

**Tender For Local Transportation of Bulk Medicinal Gas Cylinders**  
**SCB MCH,CUTTACK**  
**General Terms and Conditions**

1. The Tenderers shall submit the self attested Xerox copies of up-to-date valid labour License, up-to-date GST Clearance Certificate, PAN Card, Front page of the bank pass book where detail data of the a/c holder and the Branch has been printed with photograph for electronic transfer of dues claimed will be done along with the original money receipt or DD worth Rs. 1000/- in favour of the Superintendent ,SCB MCH, Cuttack, payable at Cuttack towards the cost of the tender paper which shall be contained in an envelop superscribed as **Technical Bid (Cover-A)** on its top.
2. The goods carrying hired vehicle during the period of contract shall have all necessary valid MV documents such as
  - a. Valid Registration Certificate
  - b. Insurance Certificate
  - c. Fitness certificate
  - d. Contract carriage permit
  - e. Proof of up-to-date tax payment.
  - f. DL of the Driver. **(Cover –A)**.
3. The vehicle should be on road worthy condition in all respect for operation in accordance to the motor vehicle act and rules made under the State Govt. as may be applicable and amendment time to time. However the vehicle shall not be more than 3 years old from the date of initial registration.
4. The Tenderers shall submit an EMD worth Rs.50,000/- (Rupees Fifty Thousand) Only in shape of DD duly drawn in favour of the Superintendent, SCB Medical College Hospital, Cuttack payable from any Nationalized Bank.
5. The EMD of unsuccessful tenders will be returned after finalization of tender on submission of application to the undersigned seeking for so with presentation / production of ID proof of the bidder and in case of successful bidders the amount will be returned back or adjusted against the performance security money which is to be deposited by the bidder or as decided by the authority.

6. The transporter may possess the motorized vehicle / Auto Trolley of his own or hired from any source with appropriate contract with the vehicle owner.
7. The agency shall transport the full Cylinders from the depot to the gas-plant in vertical / upright position facing valves to the sky only, tied to each- other on the deck of the trolley- auto for safety purpose.
8. They should provide adequate labour for loading and unloading during transportation, the labour charges of which should be inclusive at the time of furnishing of rate per each cylinders.
9. In the adverse situations like break-down of the vehicle/ non-availability of labour /vehicle/during extreme climates /natural calamities / labour and auto strike etc. , an alternative arrangement should be kept ready at the Medicinal gas depot to meet the exigency.
10. At no point of time the agency shall be absolved of responsibility in providing the transportation to the life-saving gas manifold unit. If they do so necessary criminal proceedings shall be initiated and shall be black listed.
11. Both the envelopes cover –A and Cover- B shall be contain in a big envelop superscribed with “ TENDER FOR TRANSPORTATION OF EMPTY AND FULL BULK MEDICINAL GAS CYLINDERS” on its top.
12. The transportation shall be made on credit basis and the payment will be made monthly on submission of bills in triplicate to the undersigned. However if any circumstances it prevails for delay of payment they are requested to bear with co-operation.
13. The Bids are to be submitted to the Superintendent, SCB Medical College & Hospital, Cuttack by Speed post/ Regd. post only by 3 P.M. on 07.07.2020.
14. The Technical Bid (Cover-A) of the tender shall be opened on 08.07.2020 at 4 P.M. in the office chamber of the Superintendent, SCB MCH, Cuttack.
15. The bidder himself or his/her authorised agent with proper authorized letter or identity may remain present on the opening date of the tender.

Under no circumstances his absence would differ the process or raise objection on the document of the process. Their absence may not be a bar for opening of tenders.

16. Tenders / Bids received after stipulated time and date shall not be taken into consideration.
17. The qualified tenderers selected after opening of the Technical Bid shall be called for opening of the price bid (cover-B) of the tender. The date and time etc. regarding the same shall be intimated in due course of time.
18. The successful bidder has to deposit the performance security of an amount of Rs. 60,000/- (Rupees Sixty Thousand) in shape of DD/FD duly pleasged in favour of the Superintendent, SCB Medical College & Hospital, Cuttack which will be returned to the party after the completion of the work as per the contract (MOU) without any interest. The same shall be submitted at the time of MOU/issue of work order.
19. The selected Tenderer shall maintain uninterrupted transportation day & night in all the 365 days in a year irrespective of any circumstances and shall not discontinue transportation during the contract period otherwise the performance security money deposited will be forfeited and legal action as would be deemed proper shall be taken against him.
20. The validity of tender shall remain in force for a period of one year only from the date of approval.
21. The successful bidder after getting work-order shall have to seek the instructions provided to him as to where and when and how much quantities of cylinders will be dropped & collected from time to time.
22. At times in emergency when the supplier will drop the cylinders at the destination, the transporter should not claim any dues for the same.
23. The successful bidders shall go for signing an MOU with the authority regarding execution of work order with necessary terms and conditions for smooth management of transportation work throughout the tender period.

24. The tender rates should be duly typewritten in all respects and signed. The tenderers should quote in figures as well as in words the amount quoted by him. Alteration, if any, should be attested by the tenderers with his full signature, otherwise the tender shall be treated as invalid tender. The tenderers should duly sign the entire tender documents personally.
25. The tenderers should ensure that the amounts are written without any ambiguity. No blank space should be left.
26. The bidder will be solely responsible for the activities of any fraudulent nature or breach of any of the terms and conditions of the contract.
27. The bidder will be responsible by abiding itself by the national law including rules relating to manpower, services etc. offered by the bidder.
28. The bidder is also advised to ensure that all financial and technical bid documents are signed by tenderers/ his authorized representative and rubber stamp should be put wherever required.
29. The authority would take all possible steps to clear the bills of the job holder time to time. Know ever the job cannot be interrupt / stop on plea of delay or non-payment of bills.
30. The Job holder shall not claim any place in the campus for open office or garage place for vehicle and the parking of the vehicle will be at of the owner risk.
31. The bidder shall be responsible for any legal actions, suits claims and demands brought or made against it in respect of anything done or committed to be done by the bidder in execution of or in connection with the work of this contract and against any loss or damage to SCB MCH, Cuttack and its beneficiary in consequence to any action or suit being brought against the bidder for anything done or committed to be done in the execution of this contract. The bidder will abide by the job safety measures prevalent in India and will free the SCB MCH, Cuttack from all demands or responsibilities arising from accidents of loss of

life, the cause of which is the bidder's negligence. The bidder will pay all indemnities arising from such incidents without any extra cost to the SCB MCH, Cuttack and will not hold the SCB MCH, Cuttack responsible or obligated. The bidder will be responsible to defend such suit, claim or against legal liability. The SCB MCH, Cuttack will at the discretion may jointly or singularly defend such suit, claim or against legal actions.

32. Failure to fulfil any of the conditions given above shall render the tender for rejection.
33. In case the bidder wants not to submit any document asked for, the authenticated reason with documentary evidence may be attached with the enclosures subject to acceptance by the authority.
34. **All pages of the tender document with enclosures have to be numbered serially and mentioned on the front page.**
35. **Total pages submitted - \_\_\_\_\_ Nos. (\_\_\_\_\_)**  
**in word.**
36. The Superintendent, SCBMCH reserves the right of cancellation, adding, reducing or deferring the tender in total or partially at his own discretion without assigning any reason thereof and claim in this behalf in any way shall not be tenable for compensation in any respect. In such case the bidder will be refunded with the earnest money deposit without any payment of interest.

Sd/-  
Superintendent  
SCB Medical College & Hospital,  
Cuttack