



*TERMS & CONDITIONS FOR INSTALLATION OF GAS PIPE LINE IN
THE DEPT. OF BURN UNIT IN PLASTIC SURGERY DEPT. OF SCB
MCH, CUTTACK*

OFFICE OF THE SUPERINTENDENT, S.C.B. MEDICAL COLLEGE
& HOSPITAL, CUTTACK

(HEALTH & F.W. DEPT., GOVT. OF ODISHA)

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Bid Reference : CENTRAL STORE,
S.C.B. MEDICAL COLLEGE & HOSPITAL, CUTTACK

DATE OF COMMENCEMENT OF THE BID DOCUMENT: Dt. 12.06.2020 to 13.07.2020

LAST DATE & TIME OF RECEIPT OF BID DOCUMENTS: 14.07.2020 till 4 P.M

DATE OF OPENING OF BID DOCUMENT : 15.07.2020 at 4 P.M.

PLACE OF OPENING OF BID DOCUMENTS : Office of the superintendent,
AND S.C.B. Medical College Hospital,
ADDRESS FOR COMMUNICATION Cuttack

AND
RECEIPT OF BID DOCUMENTS

**TERMS AND CONDITIONS FOR SUPPLY & INSTALLATION OF
GAS PIPE LINE FOR DEPARTMENT PLASTIC SURGERY (BURN
UNIT) OF SCB MCH, CUTTACK**

1. Sealed tenders will be received till **14.07.2020** (date) up to 4pm (time) by the office of the Superintendent, SCB Medical College & Hospital, Cuttack. Any tender received after the due date & time will be rejected/returned to the sender unopened. The tenders will be received through Regd. Post/Speed Post only. The authority is not responsible for any postal delay. The prospective bidders may attend and clarify any doubts on the terms and conditions of the bid document.
2. The bidder(s) are to submit their tenders in **separate** sealed covered envelopes for **technical bid** and **commercial bid** by super scribing **Cover "A" (Technical Bid)** & **Cover "B" (Price Bid)** and both the sealed covers should be put into a **third outer Cover**, which should be super scribed as **"Tender for Supply & Installation of Gas Pipe Line.**
3. The Sealed tenders "Cover A" (Technical Bid) submitted by the tenderers will be opened at the office of the Superintendent, SCB Medical College & Hospital, Cuttack on **15.07.2020** (date) at 4 P.M.

The tenderer or their duly authorized representatives are allowed to be present during the opening of the tenders if they so like.

4. ELIGIBILITY CRITERIA

- 4.1 **Manufacturing units / Importers** are eligible to participate in the tender provided, they fulfill the following conditions:
 - (i) Import License (In case of Importer only). In case of importers, they have to furnish the authorization from the manufacturer.
 - (ii) Valid ISO certificate (of the Manufacturer)
 - (iii) Product must be CE certificate certified.
 - (iv) Tenderer (Manufacturer/Importer) should have proof of supply of equipments mentioned in the schedule of requirement (executed directly by manufacturer or through distributor) of the equipment(s)/similar equipments mentioned in the schedule of requirement to any Govt. organization / Corporate Hospitals / PSU Hospitals / UN Agencies and purchase order copies in support of that in last 3 years.
 - (v) Proof of annual average turnover of Tenderer of Rs. 2 crore in the last three 3 financial years certified by the Chartered Accountant.

- (vi) Manufacturing unit who has been blacklisted either by the Tender inviting authority or by any state Govt. or Central Govt. organization is not eligible to participate in the tender for that item during the period of blacklisting. Copies of stay order(s) if any against the blacklisting should be furnished along with the bid.

4.2 Authorized distributors are eligible to participate in the tender provided:

- i) Proof of supply of **the required equipment** (executed directly by manufacturer or through distributor) of the equipment(s) /similar equipments mentioned in the schedule of requirement to any Govt. organization /Corporate Hospitals / PSU Hospitals / UN Agencies and purchase order copies in support of that in last 3years.

4.3 The tenderer have to submit the EMD(s) of Rs. 30,000/- as mentioned & the Tender document cost.

DOCUMENTS TO BE SUBMITTED:

The following documents should be enclosed in Cover "A" (Technical Bid) by the tenderer. All the photocopies are to be self attested by the tenderer.

5. TECHNICAL BID :

- 5.1 Checklist with details of the document should be enclosed in **Cover "A"** with **page number** & should be securely tied and bound.
- 5.2 List of Item(s) quoted with name of the Make & Model of the item (s)
- 5.3 Tender document fee of Rs.1000/- in shape of Demand Draft or by depositing money receipt of Accounts Section of this hospital.
- 5.4 Earnest Money Deposit(s) as mentioned in the in shape of Demand Draft.
- 5.5 Details name, address, telephone no., Fax, e-mail of the manufacturer / Authorized distributor / service centre / contract person / office in Odisha.
- 5.6 The declaration form duly signed by the tenderer for non-blacklisted by any organization.
- 5.7 Manufacturer's Authorization format (In case the bidder is not the manufacturer). Importers are also required to furnish the authorization from the manufacturer.

- 5.8 Certificate duly filled by the Auditor / Chartered Accountant that the annual average turnover of the firm in the last 3 financial years (In case of bidders who are authorized distributors of the manufacturer). In case of authorized distributor, they will also have to submit the average annual turnover the manufacturer/importer of the item(s).
- 5.9 Performance Statement during the last three years towards proof of supply of the equipment(s) / similar equipments mentioned in the schedule of requirement to any Govt. organization / Corporate Hospitals / PSU Hospitals / UN Agencies. The copy of Purchase orders and certificate from the user should be furnished in support of the information provided in the performance statement.
- 5.10 Deviation/No Deviation Statement from Technical Specification & details of technical specification of the product.
- 5.11 Leaflet/Technical Brochures of the product/item offered.
- 5.12 Copy of Import License by the Importer (in case of Importer).
- 5.13 Copy of Valid ISO certificate.
- 5.14 Copy of the up-to-date GST clearance certificate.
- 5.15 The Original Tender Booklet with Conditions and the schedules signed by the tenderer at the bottom of each page with his official seal duly affixed.
- 5.16 Certificate in support of service center in Odisha or undertaking to set up service center in Odisha within one month from the date of installation, if approved (for those who have no service centers in Odisha).

6. COVER - B (PRICE BID)

The price to be quoted for medical equipments should be sent in the prescribed price format in a separate sealed cover hereafter called **Cover "B" (Price Bid)**.

Cover -B (Price Bid) of the tenderers who qualify in its Technical Bid (Cover - A) and complies to tender specification & find to be as per technical specification in Product in demonstration (if required) will only be opened .

6.1 The tender format (Price Schedule) in duplicate must be submitted in Cover-B. The price of the item should be quoted inclusive of excise duty, insurance, packing, forwarding, freight (door delivery) and warranty for 5 years. The price of CMC for 5 years, turnkey job (accessories if any for installation including charges for installation/commissioning) & GST (if any) should be

quoted in a separate column. The rate should be quoted for **each item** both in figures and words. **In case of difference in words and figures, words will be taken into consideration for evaluation.**

6.2 The Cover "B" of tenderers who qualifies in their technical bid, will only be opened at the office of the Superintendent, SCB Medical College & Hospital, Cuttack at a date & time which will be intimated to them.

7. EARNEST MONEY DEPOSIT

- 7.1 The amount of Earnest Money will be submitted in the shape of Demand Draft only in favour of SUPERINTENDENT, SCB MEDICAL COLLEGE & Hospital, CUTTACK from any Nationalized/Scheduled Bank payable at Cuttack.
- 7.2 The EMD of the unsuccessful tenderers will be returned back without interest after placement of purchase order to the successful tenderer and EMD of successful tenderer will be returned after submission of performance security(ies).
- 7.3 The EMD will be forfeited if the tenderer withdraws its tender/furnish forged documents which is found during bid evaluation OR doesn't sign the contract/doesn't furnish performance security/doesn't supply the items (in case of successful bidder) within the stipulated time period.

8. PERFORMANCE SECURITY & AGREEMENT

- 8.1 The performance Security should be submitted in shape of Bank Draft/Bank Guarantee from a Nationalized/Scheduled Bank in favour of Superintendent, SCB Medical College & Hospital, Cuttack payable at Cuttack equal to the amount of 10% of the purchase order value of the item (excluding cost of CMC & taxes) within 21 days of issue of the purchase order.
- 8.2 The agreement will be signed between the supplier/ manufacturer and the purchaser and will be kept by the purchaser.
- 8.3 The Performance Security Money will be returned back to the tenderer without interest after the expiry of the warranty period.
- 8.4 Security money will be forfeited if there is any violation of the tender terms and conditions.

9. TENDER CONDITIONS :

- 9.1 Tenders should be typewritten or computerized and every correction in the tender should invariably be attested with signature by the tenderer with date before submission failing which the tender will be ineligible for further consideration.
- 9.2 The purchaser shall be responsible only after delivery and due verification, installation and commissioning of the equipment.
- 9.3 The rate per unit shall not vary with the quantum of order placed for destination point.
- 9.4 If there is difference between figures & words, words will be taken into consideration.
- 9.5 In the event of the date being declared as a holiday by Govt. of Odisha, the due date of sale, submission of bids and opening of bids will be the following working day at the scheduled place & time.
- 9.6 The price quoted by the tenderers shall not in any case exceed the controlled price, if any, fixed by the Central / State Government / DGS&D and the Maximum Retail Price (MRP). The purchaser, at his discretion, will in such case, exercise the right of revising the price at any stage so as to confirm to the controlled price or MRP as the case may be.
- 9.7 The rate quoted and accepted will be binding on the tenderer for a period of **One year** from the date of approval of the rate contract and on no account, any increase in the price will be entertained till the completion of this tender period.
- 9.8 No tenderer shall be allowed at any time on any ground whatsoever to claim revision of or modification in the rate quoted by him. Clerical error/typographical error, etc. committed by the tenderers in the tender forms shall not be considered after opening of tenders. Conditions such as **"SUBJECT TO AVAILABILITY"/"SUPPLIES WILL BE MADE AS AND WHEN SUPPLIES ARE RECEIVED"** etc., will not be considered under any circumstance and the tenders of those who have given such conditions shall be treated as incomplete and for that reason, shall be rejected.
- 9.9 If any information or documents furnished by the tenderer with the tender papers are found to be misleading or incorrect at any stage the tender of the relevant items in the approved

list shall be cancelled and steps will be taken to blacklist the said firm for three (3) years.

9.10 Rate should be quoted in Indian Currency, both in words and figures against each item as the payments will be made in Indian currencies only. The tenderer shall not quote his own rate for any item other than the item specified in the list.

9.11 The requirement of items may increase or decrease depending on the situation.

10. TRAINING & OPERATIONAL MANUAL:

10.1 The firm / supplier will provide hands on training to two doctors and two technicians in his own cost for operating / handling the medical equipment(s) at the time of installation of equipment.

10.2 The supplier / firm will provide the operation / maintenance manuals of all equipments to the purchaser at the time of installation.

11. SPARE PARTS:

11.1 The spare price list of all spares and accessories (including minor) required for maintenance and repairs in future after guarantee / warrantee period should be attached / enclosed along with the sealed quotation.

11.2 The tenderers are required to furnish the list of spares along with their cost in the financial Bid separately which will not be taken for evaluation.

11.3 Local agents / distributors quoting on behalf of the manufacturer / importer must attach the authority letter in their favour.

12. ACCEPTANCE OF TENDER AND SUPPLY CONDITIONS:

12.1 The Purchaser reserves the right to reject the tenders or to accept the tenders for the supply of the item tendered without assigning any reason thereof.

12.2 The Purchaser will be at liberty to terminate the contract either wholly or in part without assigning any reasons thereof. The tenderers will not be entitled to any compensation whatsoever for such termination.

- 12.3 The **supply should be completed within 60 days** from the date of issue of purchase order unless otherwise specified. If no supply is received even after 60 days or 88 days with liquidated damage from the date of issue of the purchase orders, such orders will stand cancelled automatically without further notice. Penalties shall also thereafter be applied to the tenderer. The approved firm shall also suffer forfeiture of the EMD and Performance Security Deposit.
- 12.4 The tender inviting authority or his authorised representative (s) has the right to inspect the factory of those company who have quoted for the tender, before accepting the rate quoted by them or before releasing any purchase order (s) or at any point of time during the validity period of tender and has also the right to reject the tender or terminate / cancel the orders issued or not to reorder based on the facts brought out during such inspections.

13. TERMS OF PAYMENT:

- 13.1 No advance payments towards cost of medical equipments or Turnkey job will be made to the tenderer.
- 13.2 No claims shall be made against the purchaser in respect of interest on earnest money deposit or performance security deposit or any delayed payment or any other deposit.

14. PENALTIES :

- 14.1 If the successful tenderer fails to deposit the required performance security within the time specified or withdraws his tender after acceptance of his tender owing to any other reasons or unable to undertake the contract, his contract will be cancelled and the earnest money deposit / performance security deposit submitted shall stand forfeited by the purchaser.
- 14.2 Violating the tender terms and conditions & non supply / supply which not as per technical specification will disqualify the firm to participate the tender for a period of 3 (three) years from the date of issue of let and his E.M.D & performance security deposit will be forfeited and further purchase order will be placed to that firm for that item.
- 14.3 In the event of any dispute arising out of the tender, such disputes would subject to the jurisdiction of the Civil Court of the concerned District or H Court of Odisha.

**REQUIREMENT OF ITEMS TO BE INSTALLED IN THE DEPT. OF
BURN UNIT OF PLASTIC SURGERY DEPT, SCB MCH, CUTTACK**

Sl No	Name of the Item	Quantity
1	Copper pipe 28mm	400 mtr.
2	Copper pipe 22mm	500 mtr.
3	Copper pipe 55mm	600 mtr.
4	Copper pipe 12mm	300 mtr.
5	3 Gas valve box	2 nos.
6	4 Gas valve box	2 nos.
7	2 Gas valve box	7 nos.
8	4 Gas Alarm	2 nos.
9	2 Gas Alarm	7 nos.
10	3 Gas Alarm	2 nos.
11	Isolation Valves size 15mm	6 nos.
12	Isolation Valves size 22mm	6 nos.
13	Isolation Valves size 28mm	6 nos.
14	Isolation Valves size 12mm	25 nos.
15	Terminal units (Gas outlets) with with Adapter for O2	30 nos.
16	Terminal units (Gas outlets) with with Adapter Compressed Air	02 nos.
17	Terminal units (Gas outlets) with with Adapter Vacuum	30 nos.
18	High Pressure Tube (Yellow) for vacuum	60 mtr.
19	Bed head panels Horizontal	8 nos.