



SUPERINTENDENT
SCB MEDICAL COLLEGE HOSPITAL, CUTTACK

HEALTH AND FAMILY WELFARE DEPARTMENT GOVT. OF ODISHA

SHORT TENDER PAPER FOR SUPPLY OF PRINTING MATERIALS, BOOKS,
CERTIFICATES & ETC..

BID REFERENCE
BMW SECTION, SCB MEDICAL COLLEGE HOSPITAL, CUTTACK

DATE FOR SELLING OF SHORT TENDER : 19.12.2020 to 01.01.2021
11 AM TO 4 PM (only working day)

LAST DATE OF RECEIPT OF SHORT TENDER: 01.01.2021 UP TO 05.30 PM

DATE OF OPENING OF SHORT TENDER : 02.01.2021 AT 12.30 PM

PLACE OF OPENING OF SHORT TENDER : OFFICE CHAMBER OF
THE SUPERINTENDENT SCB MCH
CUTTACK

ADDRESS FOR COMMUNICATION : SUPERINTENDENT
AND RECEIPT OF BID DOCUMENTS : SCB MEDICAL COLLEGE
HOSPITAL, CUTTACK

Shrey Das
17.12.20

SALE OF SHORT TENDER / BID DOCUMENT

The Bidders may download the Documents for supply of Printing Materials, Books, Certificates & etc.. directly from the WEBSITE available at <http://www.Scbmch.ac.in> from Dt. 19.12.2020 to 01.01.2021 up to 5.30PM The Tender cost fee of Rs.200/- (Non-refundable) by way of separate Demand Draft drawn in favour of **Superintendent, S.C.B. Medical College Hospital Cuttack** payable at **Cuttack** should be enclosed along-with the Technical Bid. The Bidders should specifically super scribe, "DOWNLOADED FROM THE WEBSITE" on the top left corner of the outer envelope containing the Bid. The terms and conditions of the Short tender can also available in the BMW Section on depositing of Rs.200/- in shape of cash in the Accounts Section Users of this hospital. The Tender cost fee and the EMD amount should be submitted separately. In case of any bid amendment and clarification, responsibility lies with the bidders to collect the same from the website / Office of the undersigned before last date of sale of tender document the Superintendent, S.C.B. Medical College Hospital, Cuttack shall have no responsibility for any delay / omission on part of the bidder.

- | | |
|---|--|
| a) Price of bidding document | Rs. 200.00 (Rupees Two hundred) only (Non-refundable) |
| b) Date for down loading Selling of Tender Paper | from Dt. 19.12.2020 to 01.01.2021 |

The short tender paper will be rejected if the bidder changes any clause or Annexure of the bid document downloaded from the website.

Devi Das
17.12.20

TERMS & CONDITIONS

1. The sealed short tender should be super scribed as short tender for supply of Printing Materials, Books, Certificates & etc.. and addressed to the Superintendent, SCB Medical college Hospital, Cuttack Pin- 753007, Dist- Cuttack (Odisha).
2. The sealed short tender will be received by the office through registered post / speed post / couriers only up to 01.01.2021 by 5.30 PM and will be opened on the next working day at 12.30 PM.
3. Tender received beyond the aforesaid date and time will not be considered.
4. The sealed tenders shall be opened by the Superintendent, SCB Medical College Hospital, Cuttack in presence of the tenderers of his / her authorized representative who should remain present at the scheduled place and time. If the tenderer or his / her authorized representative fails to be present at the time of opening on the tender there will be no bar for opening of the tender/ subsequent tendering process.
6. The rates quoted against the item should be quoted excluding taxes.
7. The tenderer should furnish photo stat copies of the up to date VAT clearance certificate duly attested under his seal and signature relating to his / her firm along with the tender.
8. The tenderer should furnish EMD for Rs.5000/- (Rupees five thousand) only in shape of bank draft duly pledged in favour of the Superintendent, SCB Medical college Hospital, Cuttack.
9. The EMD will be forfeited in case the successful tender fails to execute the order within the stipulated period, irrespective of the items quoted in the render, ordered for supply.
10. The money receipt / and tender cost through DD should be attached in the tender paper.
11. All documents i.e. money receipt, Bank Draft / GST Registration Certificate / paper sample and paper documents should be closed in separate envelop 'A' and price list closed in Envelop 'B'. Both 'A' and 'B' envelops should be sealed in another envelope super scribed With Short Tender for supply of Printing Materials, Books, Certificates & etc..
12. The tendered should identify the sample of the respective items according to the serial Number.
13. The authority reserves right to cancel any or all tenders without assigning any reason thereof and the authority / committee is not bound to accept the lowest rate, considering the quality of the items.
14. Undersigned will not be responsible any damage or loss / mistake before receipt of items.
15. The authorities will not be responsible for any postal delay.

Jay Dey
17.12.20
Superintendent
SCB Medical College Hospital, Cuttack