



**SHORT TENDER CALL NOTICE FOR SUPPLY OF TURKISH TOWEL  
(SPL. QUALITY) AND DUSTER (TOWEL) TO SCB MCH, CUTTACK  
FOR THE YEAR 2021-2022**

OFFICE OF THE SUPERINTENDENT, S.C.B. MEDICAL COLLEGE &  
HOSPITAL, CUTTACK  
(HEALTH & F.W. DEPTT., GOVT. OF ORISSA)

Tel. No.: 0671 – 2414080

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**Bid Reference : CENTRAL STORE,  
S.C.B. MEDICAL COLLEGE & HOSPITAL, CUTTACK**

DATE OF COMMENCEMENT OF THE BID DOCUMENT	: 25.03.2021 to 15.04.2021
LAST DATE & TIME OF RECEIPT OF BID DOCUMENTS	: 19.04.2021 till 5 P.M
DATE OF OPENING OF BID DOCUMENT	: 20.04.2021 at 12 Noon
PLACE OF OPENING OF BID DOCUMENTS AND ADDRESS FOR COMMUNICATION AND RECEIPT OF BID DOCUMENTS	: Office of the superintendent, S.C.B. Medical College Hospital, Cuttack



## TERMS AND CONDITIONS

1. The sealed Tender for supply of Turkish Towel(Spl. Quality) and Duster (Towel) to SCB Medical College Hospital, Cuttack are invited by the Superintendent, SCB MCH, Cuttack from the Reputed Registered Firms / Suppliers on their letter pad.
2. The Bidders may download the Tender Documents directly from the WEBSITE available at "<http://www.scbmch.in>" from 25.03.2021 to 15.04.2021. The Tender cost fee of **Rs. 500.00** (Non-refundable) by way of separate Demand Draft drawn in favour **Superintendent, S.C.B. Medical College & Hospital, Cuttack** payable at **Cuttack** should be enclosed along-with the Bid. The Bidders should specifically superscribe, "**DOWNLOADED FROM THE WEBSITE**" on the top left corner of the outer envelope containing the Bid. In case of any bid amendment and clarification, responsibility lies with the bidders to collect the same from the website / Office of the undersigned before last date of sale of tender document, the Superintendent, S.C.B. Medical College Hospital Cuttack shall have no responsibility for any delay / omission on part of the bidder.
- 3 The Bids shall be opened in front of the Bidder or their authorized representatives. The authorized representative should produce Authorization Letter from their respective bidders. There is no bar for opening the tender by the competent authority even if the Bidder or their representative is not present.
4. Tenderer should deposit **Rs. 500.00** (Rupees Five hundred) only (non refundable) in the Accounts Section from Dt. 25.03.2021 to 15.04.2021 in between 11.00 AM to 5.00 PM any working days towards cost of the tender paper. The tender documents can be obtained from the store section on production of money receipt from 11.00 AM to 5.00 PM. The last date of submission of tender on or before Dt. 19.04.2021 Up to 5 P.M. and it will be open on Dt. 20.04.2021 at 4 PM only.
- 5 An index be attached in the 1<sup>st</sup> page of the Technical Bid indicating the list of all documents enclosed dully signed by the tenderer. All the documents should be signed by the bidder.
- 6 The tender should be in "Two Bid type". All documents and specification of the equipments should be closed in a separate envelope super scribed as "TECHNICAL BID" and individual "PRICE BID" of each items should be furnished in a sealed close cover separately super scribed with name of the items in an envelope **TENDER FOR SUPPLY OF TURKISH TOWEL & DUSTER (TOWEL) OF SCB MEDICAL COLLEGE & HOSPITAL, CUTTACK**. The tender should submit through the Regd. Post/ Speed Post only.
- 7 Sample of the quoted items should be submitted at the time of submission of the bid.
- 8 No bid will be received beyond scheduled date and time fixed by the authority.
- 9 The authority is not bound to accept the L1 rate and reserve the right to cancel any or all the bid without assigning any reason thereof.



**10 Bid Document:**

**A) Technical Bid:-**

- i. The following documents duly signed by the bidders should accompany the envelope in superscribe **(TECHNICAL BID)**.
- ii. The detail description and specification of individual items, hard copy and soft copy required.
- iii. Copy of the money receipt/DD in case of downloaded from website for purchase of tender paper.
- iv. E.M.D. Rs. 5,000/- in shape DD pledged in favour of Superintendent, SCB Medical College & Hospital, Cuttack.
- v. Self attested Xerox copy of the valid up to date GST Regdn. certificate.
- vi. Detail address and phone number of the Bidders/Manufacturer and their supplying branch cum functional office in Cuttack or Bhubaneswar Municipal Corporation.
- vii. Self attested copy of the Pan Card.
- viii. Other relevant documents.

**PRICE BID :**

- i. Basic price should be quoted in Indian Currency.
  - ii. TAX structure mentioned separately.
11. There is no provision for letter of credit (L/C) payment will be made after successful supply.
  12. Supplier shall be responsible for demonstration of the quoted items at their own cost & risk.
  13. Delivery of the items should be made in the store section (NTSK side) or concerned dept. of SCB MCH, Cuttack as per requirement if directed by the undersigned.
  14. The rate of the items should be quoted in the Indian currency both in words and figures, excluding taxes. The tax position and other charges if any should be clearly mentioned separately.
  15. The successful tenderers shall execute an agreement in authentic non-judicial stamp paper within 15 days of the finalization of the tender as laid down by the authority.
  16. The successful tenderers will be required to pay a security deposit equal to the amount of 5% of the contract value of the item amounting to **Rs. 12,500.00 (Rupees Twelve thousand five hundred) only** in shape of Bank guaranty in favour of the Superintendent, SCB MCH, Cuttack for one year from the any nationalize bank.
  17. As this is a tertiary care hospital so these items will be required on emergency basis. The supplier should supply the items preferably within 7 days or maximum upto 15 days after the issue of the purchase order.



18. If any information or documents furnished by the tenderer are found to be incorrect or misleading at any stage the tender or conditional Tender will be rejected.
19. The authority/ committee reserve the full right to accept in full or reject any or all the tenders without assigning any reasons thereof.
20. Any legal dispute arising out of this is subject to Cuttack jurisdiction only
21. **Terms of Payment:** - Payment will be made as per availability of funds.
22. **Validity :** The validity of the tender will be for 2 years from the finalization of the tender.

**ITEMS & SPECIFICATION:-**

1. Turkish Towel (Spl. Quality) - Size: 60" x 30"
2. Duster (Towel) - Size: 60" x 30"

*[Handwritten signature]*  
22/3/21

**Superintendent  
SCB Medical College Hospital  
Cuttack**