

**OFFICE OF THE SUPERINTENDENT
SCB MEDICAL COLLEGE & HOSPITAL, CUTTACK**

E-mail: scbsuperintendent@gmail.com

No. 18153 // Dt. 17.8.23

TENDER CALL NOTICE

Sealed Tenders are invited from the interested Manufacturer/ Authorized Dealers/Suppliers for supply of **Refrigerator (Double Door-260 liter & Single door -190 liter, Normal Compressor, 5 star & 3 star only)** in SCB Medical College Hospital Cuttack. The detailed of tender papers along with terms and conditions can be obtained from Central Store Section (NTSK Sec.), Office of the Superintendent, SCB Medical College Hospital, Cuttack during office hours from 11 AM to 4 PM on all working days on payment of Rs. 1,000/- (Rupees one thousand) only in the Accounts Section and also obtained from website i.e. "<http://www.scbmch.in>" from dt. 21.08.2023. The tender paper should reach the office of the undersigned through Speed Post / Regd. Post only by dt. 11.09.2023 **by 4 P.M.** The authority reserves the right to cancel or reject any or all the tenders without assigning any reason thereof.


17.8.23

Medical Superintendent
SCB Medical College Hospital
Cuttack

**TERMS & CONDITIONS FOR SUPPLY OF REFRIGERATOR
IN SCB MCH, CUTTACK**

**OFFICE OF THE SUPERINTENDENT, S.C.B. MEDICAL COLLEGE &
HOSPITAL, CUTTACK**

(HEALTH & F.W. DEPTT., GOVT. OF ORISSA)

**CENTRAL STORE (N.T.S.K SEC.),
S.C.B. MEDICAL COLLEGE HOSPITAL, CUTTACK**

DATE OF COMMENCEMENT OF THE BID DOCUMENT : FROM 21.08.2023

LAST DATE & TIME OF RECEIPT OF BID DOCUMENTS : TILL 11.09.2023 by 4.00 P.M.

(Through Speed Post & Regd. Post only)

DATE OF OPENING OF BID DOCUMENT : 13.09.2023 at 4 P.M.

PLACE OF OPENING OF BID DOCUMENTS : Office of the Superintendent,
S.C.B. Medical College, Hospital,
Cuttack

AND

ADDRESS FOR COMMUNICATION

AND

RECEIPT OF BID DOCUMENTS

Contd....P/2

TERMS & CONDITIONS

1. Tenderer should deposit Rs. 1,000.00 (Rupees One thousand) only (Non-refundable) in the Accounts Section (Govt.) from 21.8.23 in between 11.00 AM to 4.00 PM any working days towards cost of the tender paper. The tender documents can be obtained from the store section (NTSK SECTION) on production of money receipt from 11.00 AM to 4.00 PM. The last date of submission of tender on or before Dt. 11.9.23 **Up to 4 P.M.** and it will be opened on Dt. 13.9.23 at **4 P.M.** An index be attached in the 1st page of the Technical Bid indicating the list of all documents enclosed duly signed the tender. All the documents should be signed by the bidder.
2. The Bidders may also download the Tender Documents directly from the WEBSITE available at "<http://www.scbmch.in>" from Dt. 21.8.23. The Tender cost fee of Rs. 1000/- (Non-refundable) by way of separate Demand Draft drawn in favour **Superintendent, S.C.B. Medical College & Hospital Cuttack** payable at **Cuttack** should be enclosed along-with the Bid. The Bidders should specifically super scribe, "**DOWNLOADED FROM THE WEBSITE**" on the top left corner of the outer envelope containing the Bid. In case of any bid amendment and clarification, responsibility lies with the bidders to collect the same from the website / Office of the undersigned before last date of sale of tender document the Superintendent, S.C.B. Medical College & Hospital Cuttack shall have no responsibility for any delay / omission on part of the bidder.
3. The tender should be in "Two Bid type". All documents and specification of the equipments should be closed in a separate envelope superscribed as "**TECHNICAL BID**" and cost of each items should be submitted in a sealed cover separately superscribed as "**PRICE BID**". Both the envelope is to be kept in a closed envelope stating as "**TENDER FOR SUPPLY OF REFRIGERATOR**". The tender should submit through the **Regd. Post/ Speed Post only**.
4. The Bids shall be opened in front of the Bidder or their authorized representatives. The authorized representative should produce authorization letter from their respective bidders with their identity. There is no bar for opening the tender by the competent authority even if the Bidders or their representatives are not present.

5. BID DOCUMENTS:

The following documents duly signed by the Bidders should accompany the envelope superscribed as TECHNICAL BID in the order prescribed bellow only.

I) TECHNICAL BID:

- (A) **An Checklist/Index** with details of the documents as required for Technical bid be attached in the **1st page** of the Technical Bid indicating the list of all documents enclosed **along with page number** duly signed by the tenderer.
- (B) The bidder should submit details of the items quoted i.e. Manufacturer, make, model & specification of the item offered by the bidders as per **Annexure-I.**
- (C) Leaflet/catalog/details specification of the items offered be attached.
- (D) Original money receipt for purchase of tender paper / in case downloaded forms DD of Rs. 1000/- to be enclosed.

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- (E) E.M.D. Rs. 30,000/- in shape DD pledged in favour of Superintendent, SCB Medical College Hospital Cuttack.
 - (F) Letter of Manufacturing certificate /Authorization certificate. (In case of the Authorized Distributor, he should submit Manufacturer's Authorization Certificate to transact business on behalf of the manufacturer as per proforma attached as **Annexure-II.**
 - (G) Copy of Valid ISO Certified firm.
 - (H) Certificate of undertaking for Warranty. Warranty should minimum 5 years or more for compressor & 1 year or more for rest accessories.
 - (I) Attested photo copy of GST certificate.
 - (J) Attested copy of the Pan Card.
 - (K) IT Returns of last 3 years.
 - (j) The bidder should submit the Annual average Turnover of the last three (3) financial years duly certified by Chartered Accountant in his letter pad as per Proforma attached as **Annexure-III.**
 - (k) Detail address and phone number of the Bidders and their Authorized Service providers as per Proforma attached as **Annexure-IV.**
6. The bidders who were qualified the technical bid will have to demonstrate their quoted items before the Committee, if desired by the Committee members.

II) PRICE BID:

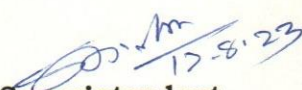
The Price bid shall contain nothing else except the price quoted for individual items. Price bid of only those tenderers shall be opened who are found qualified in the Technical bid. Time and date for opening of Price Bid shall be fixed and intimated to the qualifying tenderers.

- (A) Basic price of each items should be quoted in Indian Currency.
 - (B) TAX structure mentioned separately.
7. There is no provision for letter of credit (L/C) payment will be made after successful installation and commissioning.
8. Delivery of the items should be for destination is Central Store (NTSK Sec.) of this hospital or concerned department of SCB MCH, Cuttack as per requirement if directed by the undersigned.
9. The rate of the items should be quoted in the Indian currency both in words and figures, excluding taxes. The tax position and other charges if any should be clearly mentioned separately.
10. As this is a tertiary care hospital, these items will be required on emergency basis. The supplier should supply the items as far as possible after the issue of the purchase order taking into the patient care service.
11. The bidder should have their supplying branch cum functional officer as well as Service Centre in the Cuttack or Bhubaneswar Municipal Corporation Area to meet the emergency requirement of the hospital. The detailed address and phone Number should be enclosed.
12. If any information or documents furnished by the tender are found to be incurred or misleading at any stage the tender or conditional tender will be rejected.
13. The undersigned/committee is not bound to accept the lowest tender rate considering the quality aspect.

14. The authority/committee reserve the full right to accept in full or reject any or all the tenders without assigning any reasons thereof.
15. Payment will be made as per availability of the funds.
16. The validity of the tender will be for one year from the date of finalization of the tender.
17. If the product will be found unsuitable for use after the receipt of the items, the same will be replaced by the supply firm.

SPECIFICATION:-

1. Double Door Refrigerator (260 liter), Normal Compressor (5 star or 3 star only).
2. Single Door Refrigerator (190 liter), Normal compressor (5 star or 3 star only).


Medical Superintendent
SCB Medical College & Hospital
Cuttack

Annexure I

(To be submitted in *Cover A -Technical Bid*)

LIST OF ITEM(S) QUOTED

Sl.	Name of Item(s)	Name of Manufacturer	Make	Model Name	Details of offered product at Page No. (s)
1					
2					
3					

Signature of the Tenderer :

Date :

Official Seal:

ANNEXURE –II

(To be submitted in *Cover A -Technical Bid*)
MANUFACTURER'S AUTHORISATION FORMAT

To

**The Superintendent
SCB Medical College and Hospital
Cuttack -753 007, Odisha**

Ref: Tender No. _____ Dated _____ for _____.

Dear Sir,

We, _____ is the manufacturers of _____
_____ (name of equipment(s) and have the manufacturing factory at _____
_____.

1. Messrs _____ (name and address of the agent) is our Authorized distributor for sale and service of _____ (name of equipment(s))
2. We also extend our full warranty and also full backup support for CMC after the warranty period as required by the purchaser.
3. We undertake that we have adequate infrastructure and spare part support to carry out the warranty and AMC/CMC services.

Yours faithfully,

(Signature with date, name and designation)

For and on behalf of Messrs _____

(Name & address of the manufacturers)

Seal

Note :

1. This letter should be on the *letterhead* of the *manufacturer (Item wise)* and should be signed by a person having the power of attorney to legally bind the manufacturer.

ANNEXURE – III

(To be furnished in the **letter head** of the Auditor/ Chartered Account)

ANNUAL TURN OVER STATEMENT

The Annual Turnover for the last three financial years of M/s _____ who is a Manufacturer /Distributor/Importer (Pl. tick whichever is applicable) are given below and certified that the statement is true and correct.

Sl.No.	Year	Turnover in (Rs.)
1.	2020 - 2021	-
2.	2021 – 2022	-
3.	2022 – 2023	-

Average Annual Turnover (for the above three years) in (Rs.) _____

Date:
Place:

Signature of Auditor/
Chartered Accountant
(Name in Capital)

Seal

Membership No.-

Registration No. of Firm

Note:

- a) To be issued in the **letter head** of the Auditor/Chartered Accountant mentioning the Membership no.

ANNEXURE – IV

(To be submitted in *Cover A -Technical Bid*)

DETAILS OF THE TENDERER & LOCAL CONTACT PERSON

	Corporate Office (The address in which the purchase orders and payment details will be communicated)	Local Contact Person / Branch Office / Zonal Office / Service Centre if any, in Odisha.
Name & Full Address		
Telephone Nos., landline		
Mobile		
Fax		
E – Mail		
Details of the Service Centre Facilities in Odisha		

**Signature of the Tenderer :
with seal**

Date :

Official Seal :