

**OFFICE OF THE SUPERINTENDENT
SCB MEDICAL COLLEGE & HOSPITAL, CUTTACK**

No. 19867 /Dt. 4-9-23

TENDER CALL NOTICE

Sealed Tenders are invited from the interested Registered Supplier/Firm for supply of Printing Materials to SCB Medical College Hospital Cuttack. The detail of tender papers along with terms and conditions can be obtained from Non-Technical Store Section, Office of the Superintendent, SCB Medical College Hospital, Cuttack during office hours from 11AM to 4 PM on all working days on payment of Rs. 1000/- (Rupees One thousand) only in the Accounts Section(Govt.) and also can be downloaded from website i.e. "<http://www.scbmch.in>" from 5.9.2023 to 21.9.2023. The tender paper should be reach the office of the undersigned through Speed Post / Regd. Post only. The authority reserves the right to cancel or reject any or all the tenders without assigning any reason thereof.


2-9-23

Medical Superintendent
SCB Medical College Hospital, Cuttack

SALE OF TENDER / BID DOCUMENT

The Bidders may download the Documents for supply of Pathological investigation forms, Receipt books and other forms directly from the WEBSITE available at "<http://www.scbmch.in>" from Dt. **05.09.2023**. The Tender cost fee of Rs. 1000/- (Non-refundable) by way of separate Demand Draft drawn in favour of **Superintendent, S.C.B. Medical College & Hospital, Cuttack** payable at **Cuttack** should be enclosed along-with the Technical Bid. The Bidders should specifically superscribe, "**DOWNLOADED FROM THE WEBSITE**" on the top left corner of the outer envelope containing the Bid. The terms and conditions of the tender can also available in the Non-Technical Store Section on depositing of Rs. 1,000/- in shape of cash in the Accounts Section (Govt.) of this hospital. The Tender cost fee and the EMD amount should be submitted separately. In case of any bid amendment and clarification, responsibility lies with the bidders to collect the same from the website / Office of the undersigned before last date of sale of tender document the Superintendent, S.C.B. Medical College Hospital, Cuttack shall have no responsibility for any delay / omission on part of the bidder.

- | | |
|---|--|
| a) Price of bidding document | Rs. 1000.00 (Rupees One thousand) only
(Non-refundable) |
| b) Date for down loading
Selling of Tender Paper | FROM Dt. <u>05.09.2023</u> |

The tender paper will be rejected if the bidder changes any clause or Annexure of the bid document downloaded from the website.

Sd/-

Medical Superintendent
SCB Medical College Hospital, Cuttack



SUPERINTENDENT
SCB MEDICAL COLLEGE HOSPITAL, CUTTACK
HEALTH AND FAMILY WELFARE DEPARTMENT GOVT. OF ODISHA

TENDER PAPER FOR INVESTIGATION FORMS, ENVELOP, REGISTERS AND OTHERS

BID REFERENCE

NON-TECHNICAL STORE SECTION, SCB MEDICAL COLLEGE & HOSPITAL, CUTTACK

DATE FOR SELLING OF TENDER	:	FROM <u>05.09.2023</u> 11 AM TO 4 PM (only working day)
LAST DATE OF RECEIPT OF TENDER	:	BY <u>21.09.2023</u> UP TO 12.30 PM
DATE OF OPENING OF TENDER	:	<u>21.09.2023</u> AT 4.00 PM
PLACE OF OPENING OF TENDER	:	OFFICE CHAMBER OF THE SUPERINTENDENT, SCB MCH CUTTACK
ADDRESS FOR COMMUNICATION AND RECEIPT OF BID DOCUMENTS	:	SUPERINTENDENT, SCB MEDICAL COLLEGE & HOSPITAL, CUTTACK

TERMS & CONDITIONS

1. The sealed tender should be super scribed as tender for supply of Investigation forms, envelops, Registers and other forms and addressed to the Superintendent, SCB Medical college Hospital, Cuttack Pin- 753007, Dist- Cuttack (Odisha).
2. The sealed tender will be received by the office through registry post / speed post only by **05.09.2023** UP TO 12.30 PM and will be opened on the same day at 4.00 PM.
3. Tender received beyond the aforesaid date and time will not be considered.
4. The tenders must have own local firms in Cuttack Municipal Corporation.
5. The sealed tenders shall be opened by the Superintendent, SCB Medical College Hospital, Cuttack in presence of the tenderers of his / their authorized representative who should remain present at the scheduled place and time. If the tenderer or his / their authorized representative fails to be present at the time of opening on the tender there will be no bar for opening of the tender/ subsequent tendering process.
6. The rates quoted against the item should be quoted excluding taxes.
7. The tenderer should furnish photo stat copies of the up to date GST clearance certificate duly attested under his seal and signature relating to his / their firm along with the tender.
8. The tenderer should furnish EMD for Rs. 20,000/- (Rupees Twenty thousand) only in shape of bank draft duly pledged in favour of Superintendent, SCB Medical College & Hospital, Cuttack.
9. The EMD will be forfeited in case the successful tender fails to execute the order within the stipulated period, irrespective of the items quoted in the render, ordered for supply.
10. The money receipt / and tender cost through DD should be attached in the tender paper.
11. All documents i.e. money receipt, Bank Draft / GSTIN Registration Certificate / paper sample and paper documents should be closed in separate envelop 'A' and price list closed in Envelop 'B'. Both 'A' and 'B' envelops should be sealed in another envelope super scribed With Tender for supply of Investigation forms Envelops & Others.
12. The tendered should identify the sample of the respective items according to the serial Number.
13. The authority reserves right to cancel any or all tenders without assigning any reason thereof
14. The authority / committee is not bound to accept the lowest rate, considering the quality of the items.
14. Undersigned will not be responsible any damage or loss / mistake before receipt of items.
15. The authorities will not be responsible for any postal delay.
16. The list of items is attached as **Annexure-I.**

Sd/-
Superintendent
SCB Medical College Hospital, Cuttack

ANNEXURE – I

<u>Sl No.</u>	<u>Name of the forms</u>	<u>Specification</u>
1.	Spl. Hematology Form	
2.	Bone Marrow	
3.	Histology Report Form	
4.	Immunology Report Form	
5.	Cytology Report Form	
6.	Chemical Division Form	
7.	T3 T4 TSH (Chemical Division)	
8.	Serological Report Form	
9.	Examination of Fungus	
10.	Cultural & Sensitive Form	One Book contents 100 Pages
11.	Biochemical Investigation Form	Size – 21 cm x 29.7 cm
12.	Specialized Dept. Letter	Thickness – 70 GSM (Sewa Maplitho)
13.	USG Abdomen & Pelvis	Printing Colour: Royal Blue
14.	Ultra sonography Report Form	Rate to be quoted per 1000 pages (Sl. No-1 to 41)
15.	Obstetrical Sonography	A4 size J.K. Paper
16.	C.T. Scan Report Form	
17.	Cabin Allotment Form	
18.	Donner Exchange Form	
19.	Blood Count Report Form	
20.	Staining Form	
21.	Unimomoution Exam. Form	
22.	Audiometric Report Form	
23.	Gastroscopy Report Form	
24.	Anesthesia Form (Record)	
25.	Body Fluid Report Form	
26.	Onco Pathology Report Form	
27.	Discharge Ticket Form	
28.	Local Purchase Performa	
29.	ASV Indent Performa	
30.	Proforma for maintenance input/output chart	
31.	PAP Smear reporting pad	
32.	Dengue reporting Pad	
33.	PMSMA Reporting format	
34.	Immuno Assay Section reporting form	
35.	Audiological Reporting pad	
36.	Angiodiagram form	
37.	Angioplasty form	
38.	CT Scan Normal Pad	
39.	Reporting RDC Biochemistry	
40.	Immunohaematology Form	
41.	Advance Exchange Donor slip	
42.	Urine Exam. Form & other form	One Pad contents 100 pages
43.	Stool Exam. Form	Size: 22 cm x 14 cm
44.	Blood Exam. Form	Thickness: 70 GSM (Sewa Maplitho)
45.	Bone Marrow	Printing Colour –Royal Blue
46.	Emergency Testing Lab. (Casualty & OG)	Rate to be quoted per 1000 pages (Sl. No-42 to 46)
		J.K. Paper
47.	Bound Scanning Register	300 Pages as per sample
48.	Bound Scanning Register	600 Pages as per sample
49.	Bound Register	800 Pages as per sample
50.	Bound Register	200 pages as per sample
51.	Bound Register	400 pages as per sample
52.	X-Ray Register	300 Pages as per sample
53.	Drug Maintained Register	600 Pages as per sample
54.	DR System Register	600 pages as per sample
55.	CR system Register	600 pages as per sample
56.	Cash Book Register	600 pages as per sample
57.	Blood Grouping Register	400 pages as per sample

(Price per each Sl.no. 47 to 63)
Size: 17"x27" & 13"x 8"
Thickness: 80 GSM (Ledger paper)
with serial number

<u>Sl No.</u>	<u>Name of the forms</u>	<u>Specification</u>
58.	Elisa Reporting Register -	400 pages as per sample
59.	Bone Marrow Reporting Leather register -	400 pages as per sample
60.	Cabin Allotment/ICU Register -	600 pages as per sample
61.	Daily expenditure register -	400 pages as per sample
62.	Waste Generation Register-	300 pages as per sample
63.	Attendance Register for Class-IV -	100 Pages, 160 Pages, 200 Pages, 300 Pages & 400 Pages (As per sample).
64.	Cross Matching Slip	- Size: 14" x 12" Side binding with one original & one duplicate One book 200 pages.
65.	Other Forms -	i) A4 size single side printing -rate per 1000 page Thickness: 70 GSM (Sewa Maplitho) ii) A4 size both side printing Thickness: 70 GSM (Sewa Maplitho)
66.	Eye Glass Prescription (Red Colour paper)	As per sample, Price per 1000 (sl. No- 66 to 72) Thickness : 90 GSM
67.	O,B,A, & AB Label Blood Sticker	As Per Sample
68.	X-Ray Envelope (Pink Colour) -15" x 12" - 12" x 12" - 12" x 10" - 10" x 8"	As Per Sample
69.	Ultrasound Envelope (Yellow Colour) - 10" x 8"	Printing Colour : Black & Blue, As Per Sample
70.	C.T. Scan Envelope (Brown Colour) - 18" x 15"	- As Per Sample
71.	Echo Cardiology Envelop (White Colour) - 12" x 13"	- As Per Sample
72.	Dental/Other Envelope (White Colour) - 5" x 4" & 10"x8"	- As Per Sample
73.	Receipt Book (Yellow Book, Green Book, Red Book & Blue Book)	Contents 300 Pages per book (Quote per Book) with serial No. & Book No. Size: 18cm x 12 cm Thickness: 50 GSM (Original) 45 GSM (Duplicate & Triplicate) Paper: Original - Colour Paper Duplicate & Triplicate - White Paper Printing Colour - Black (Price per each)
74.	Blood Donner Identity Card	4 x 3 cm, Plastic cover with 4 pages paper inside (Price each)- As per sample
75.	ECHO Cardiology Form	As per sample
76.	Gate Pass	Size - 7" x 5" (per 1000) Different Colour- As per sample
77.	Patient Attendant Pass (Plastic Card)	- As per sample
78.	Blood Donor Certificate with Cover	Double Colour - As per sample (Price each)
79.	Training Manual on B.M.W	As per Sample (Each)
80.	Standard operative procedures for B.M.W	As per sample (Each)
81.	Viscera requisition, Cesarean section audit format, Dead body carrying certificate (Odia & English),	JK Copier A4 Size, 70 GSM (Rate per 1000) Printing Colour - Royal Blue & Black Both Side Printing
82.	Delivery case sheet Book - 12 pages (As per sample)	- JK Copier A4 Size, 80 GSM (quote per book)
83.	C-Section Audit format (4 pages) (As per sample)	- JK Copier A4 Size, 80 GSM (quote per book)

Dr. M. S. S. S.
2-9-23

Medical Superintendent
SCB Medical College Hospital, Cuttack