


OFFICE OF THE SUPERINTENDENT
SCB MEDICAL COLLEGE HOSPITAL, CUTTACK
E-mail: scbsuperintendent@gmail.com

No. 27357 // Dt. 30-11-22

TENDER CALL NOTICE

Sealed Tenders are invited from the registered Firms/Authorized Dealer/Suppliers for supply Misc. Articles & Computer consumables, to College of Nursing SCBMCH cuttack. The tender paper and details terms and conditions will be available at the website "www.scbmch.in" and also from the Central Store (NTSK Side), Office of the Superintendent, SCB MCH, Cuttack in all working days from 11 A.M. to 5 P.M. on deposit Rs. 1,000/- (Rupees One thousand) only in the Accounts Section by cash/DD in favour of the 'Superintendent, SCB Medical College & Hospital, Cuttack' (Non refundable) from 04.12.2023 to 18.12.2023..... The tender paper should be reached in the office of the undersigned through Speed Post/Regd. Post only. The authority is not responsible for any delay/ omission on part of the bidder. The authority reserves the right to cancel or reject any or all the tenders without assigning any reason thereof.


Medical Superintendent
SCB Medical College Hospital
Cuttack

**TERMS & CONDITIONS FOR SUPPLY OF MISC. ARTICLES
AND COMPUTER CONSUMABLES IN COLLEGE OF NURSING
SCB MCH, CUTTACK**

**OFFICE OF THE SUPERINTENDENT, S.C.B. MEDICAL COLLEGE &
HOSPITAL, CUTTACK
(HEALTH & F.W. DEPTT., GOVT. OF ODISHA)**

**CENTRAL STORE,
S.C.B. MEDICAL COLLEGE HOSPITAL, CUTTACK**

DATE OF SELLING OF THE BID DOCUMENT : FROM 04.12.2023
LAST DATE & TIME OF RECEIPT OF BID DOCUMENTS : 18.12.2023 by 4.00 P.M.
(Through Speed Post & Regd. Post
only)

DATE OF OPENING OF BID DOCUMENT : 19.12.2023 at 3:30 P.M.

PLACE OF OPENING OF BID DOCUMENTS : Office of the Superintendent,
S.C.B. Medical College Hospital,
Cuttack

AND

ADDRESS FOR COMMUNICATION

AND

RECEIPT OF BID DOCUMENT

Contd....P/2

SALE OF TENDER / BID DOCUMENT

The Bidders may download the documents for supply of Miscellaneous articles, Electrical goods & computer consumable directly from the WEBSITE available at "<http://www.scbmch.in>" from 04.12.2023. The Tender cost fee of Rs.1,000/- (Non-refundable) by way of separate Demand Draft drawn in favour of **Superintendent, S.C.B. Medical College & Hospital, Cuttack** payable at **Cuttack** should be enclosed along-with the Technical Bid. The Bidders should specifically super scribe, "**DOWNLOADED FROM THE WEBSITE**" on the top left corner of the outer envelope containing the Bid. The Terms and condition of the tender can also available in the Central Store on depositing of money receipt worth Rs.1,000/- in shape of cash. The Tender cost will be deposited in the Accounts Section of this hospital. The Tender cost fee and the EMD amount should be submitted separately. In case of any bid amendment and clarification, responsibility lies with the bidders to collect the same from the website /Office of the undersigned before last date of sale of tender document the Superintendent, S.C.B. Medical College Hospital Cuttack shall have no responsibility for any delay / omission on part of the bidder.

- a) Price of bidding document Rs. 1000.00
(Rupees One Thousand) only
(Non-refundable)
- b) Date for down loading/
Selling of Tender Paper From. 04.12.2023
- c) LAST DATE & TIME OF RECEIPT : By 18.12.2023 by 4.00 P.M.
OF BID DOCUMENTS (Through Speed Post & Regd. Post only)

The tender paper will be rejected if the bidder changes any clause or Annexure of the bid document downloaded from the website.

**Medical Superintendent
SCB Medical College Hospital,
Cuttack.**

Contd....P/3

**TERMS AND CONDITIONS FOR SUPPLY OF MISC. ARTICLES, &
COMPUTER CONSUMABLES TO COLLEGE OF NURSING SCB MEDICAL
COLLEGE HOSPITAL, CUTTACK**

1. The sealed tender should be super scribed as tender for supply of Miscellaneous Articles, & Computer consumables, addressed to the Superintendent SCB Medical College Hospital Cuttack
2. Sealed tenders will be received on or before Dt. *18.12.2023* by 4 P.M. by the office of the Superintendent, S.C.B. Medical College Hospital, Cuttack, Odisha through Regd. Post and speed post only. Any tender received after the due date & time will be rejected / returned unopened to the sender.
3. The rate quoted against the items should be quoted excluding of all taxes and Tax position should be quoted separately. The quoted items must be reputed brand.
4. The Sealed tenders submitted by the tenderers will be opened by the Superintendent, S.C.B. Medical College Hospital Cuttack in his office at 3.30 P.M. on *19.12.2023*. The tenderer or their duly authorized representatives are allowed to be present during the opening of the tenders if they so like. The authorized representative should produce an authorization letter from their respective bidders. There is no bar for opening the tender by the competent authority even if the Bidder of their representatives is not present.
5. An index is to be attached in the 1st page of the Technical Bid indicating the list of all documents enclosed dully signed by the tenderer. The bidder should sign all the documents in each page and the documents should be page marked.
6. The tender should be in "Two BID Type". All documents and sample of the (items which is required) be closed in a separate envelope super scribed as "TECHNICAL BID" that is marked as 'A' and individual "PRICE BID" of each item should be furnished in a closed cover separately super scribed as Price bid marked as 'B'. The both envelops should be closed in another envelope, which will be superscribed of TENDER for Misc. articles,& Computer Consumables, S.C.B. MEDICAL COLLEGE & HOSPITAL, CUTTACK.
7. The tenderer should furnish self attested photocopy of the valid up-to-date GST Certificate.
8. Money receipt towards purchase of tender or D.D. against the downloading from the website should furnish.
9. The tenderer may submit the original documents for verification, if required.
10. The authority reserves right to cancel all tenders, partly or full without assigning any reason thereof.
11. The payment will be made on availability of Training paramedical Govt. funds.

Contd.....P/4

12. The rates quoted against each items should be FOR Central Store, SCB MCH Cuttack.
13. The authority/Committee is not responsible for any postal delay.

14As this is a tertiary care hospital, these items will be required on regular basis. Hence, the L1 supplier should supply the items within 3 days from the date of receipt of purchase order taking into the patient care service otherwise the same order will be cancelled and subsequent arrangement P.O. will be awarded to the L2 firm to provide the items in the L1 firm accordingly for smooth management.

14. Any legal dispute arising between the supplier and Purchaser will be subject to Cuttack Jurisdiction only.
15. The tenderer should apply to participate in the tender on their printed letter head.
16. Undersigned will not be responsible any damage or loss before receipt of the items.

17. **PRICE BID:**

The Price bid shall contain nothing else except the price quoted. Price bid of only those tenderers shall be opened who are found qualified in the Technical bid. Time and date for opening of Price Bid shall be fixed and intimated to the qualifying tenderers. **The price bid should be submitted in computerized typed format & no hand writing of price bid will be accepted & the price of the said item will be rejected.**

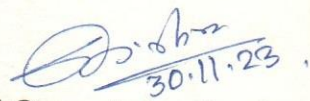
18. EMD:-

1. EMD shall be obtained from the all bidders.
2. Failure of submission of EMD as per bid documents shall result in rejection of Bid.
3. EMD of Rs. 5000.00 (Five thousand) for Misc. items should be paid in the form of FDR/TDR from any Nationalized Bank and pledged in favor of Superintendent, SCB Medical College & Hospital, Cuttack. The bidders who have applied both the items have to submit the EMD of Rs. 5000.00. (Five thousand)
- 4 The EMD of the unsuccessful bidders will be returned back after finalization of Bid.
5. The EMD will be forfeited if the successful tenderer fails to supply the order within the stipulated period.
6. IT returns last 3 years.
7. Audit balance sheet from last three years.

Contd.....P/5

**NAME OF MISCELLANEOUS ARTICLES, & COMPUTER CONSUMABLE RATES
SHOULD BE QUOTED SEPARATELY FOR EACH BRAND**

1. Hard Flyleaf waterproof
2. Guard file
3. Toner for HP laser jet MFP M438nda printer Xerox machine
4. Toner for Cannon image runner 2006N printer Xerox machine
5. Pencil cutter
6. Scissor Big size
7. Wooden scale big size
8. Cello tape (Big size)
9. Two sided cello tape
10. Thumb pin packets
11. Calling Bell
12. Buzzer Bell
13. Wall clock
14. Snack plate set
15. Sticky colour flag
16. Envelop (A4)
17. Envelop (A3)
18. Envelop (Big size)
19. Envelop (small size)
20. Towel for chair
21. Serving tray
22. Dustbin (Big size)
23. Steel water bottle for faculty (Milton)
24. Note pad
25. Sound system
26. A.V. aids print with wall mounting.


30.11.23
**Medical Superintendent
SCB Medical College Hospital
Cuttack**