

OFFICE OF THE SUPERINTENDENT
SCB MEDICAL COLLEGE & HOSPITAL, CUTTACK, GOVT. OF ODISHA
Email ID- scbsuperintendent@gmail.com, ph.-0671-2414080
website: at (www, scbmch.in)

TENDER DOCUMENT

TENDER FOR SUPPLY OF EQUIPMENT FOR LIVER TRANSPLANT UNIT SCB MCH CUTTACK

Period of availability of tender document **03.02.24 TO 20.02.24**
in website :scbmch.in.

Pre-bid meting **09.02.2024 at 11.30AM**

Last Date & time for Submission of Tender: **22.02.2024 UP TO 5.00 PM**

Address of Submission of Tender Document: Office of the Superintendent,
SCB Medical College & Hospital,
Mangalabag, Cuttack-753007,
Odisha

Date & time of opening of the Technical Bid: **23.02.24, 12:30 PM**

OFFICE OF THE SUPERINTENDENT
SCB MEDICAL COLLEGE & HOSPITAL, CUTTACK, GOVT. OF ODISHA

SUPPLY OF EQUIPMENT FOR LIVER TRANSPLANT UNIT SCBMCH
CUTTACK

Sealed tenders as per the terms and conditions contained in this Tender document are invited from eligible bidders (Manufacturer/ Importer/Authorized distributor) for supply of **Equipment**, the details of which are specified at Schedule of Requirement & Technical Specifications– Section III of the tender document.

This Tender document contains the following:

- Section I – Instructions and information for submission of Tenders
- Section II – Terms and Conditions
- Section III – Schedule of requirement
- Section IV - Technical Specification
- Section V - Formats of the Tender

The deadline for submission of Tender is 22.02.24 5:00 PM

The Superintendent, SCB MCH, Cuttack reserves the right to accept and or reject any or all the tenders without assigning any cause or reason thereof. No claim in whatsoever form from any firms for such decision of Superintendent, SCB MCH, Cuttack shall be entertained.

sd/
Superintendent, SCB MCH, Cuttack

Section I

Instructions and information for submission of Tenders

Tenderers as per the eligibility criteria are required to submit their tenders in sealed envelopes as per the instructions given at Clause 5 -FORMATS AND SIGNING OF TENDERS and Clause 6 -SALING AND MARKING OF TENDERS and must submit before the deadline given at Clause 7- DEADLINE FOR SUBMISSION OF TENDERS of this Section.

The sealed envelope(s) containing the Tender(s) must **be delivered at the address mentioned in the covering letter** within the Last date and time for submission of Tenders.

The tenderer may quote for any or all the items mentioned below.

SPECIFICATION :

Sl.No.	Description	Qty
LT DONOR SET		
1	TC NELSON-METZ SCISSORS CVD 285MM	2
2	TC METZENBAUM SCISSORS DEL CVD 230MM	2
3	TC NEEDLE HOLDER X-DEL SERR 230MM	2
4	COOLEY PEDIATRIC CLAMP 36MM 76MM	2
5	COOLEY ATR.CLMP JAW LGTH 21MM L:140MM	2
6	WOUND RETRACTOR TRAVERS	2
7	CUSHING-KOCHER RETRACTOR 10X10MM180MM	2
8	MINI-BULLDOGCLAMP STR.19/45MM	4
9	DUROGRIP NDL HLDR SERR 0.2/180MM	4
10	LAHEY FORCEPS LONG-SERR 225MM	1
11	MIXTER FORCEPS LONG-SERR 250MM	1
12	DE'BAKEY-MIXTER ATR.DISS./LIGAT.FORCEPS	1
13	DE'BAKEY-MC'QUIGG-MIXTER ATR.FCPS.210MM	1
14	OVERHOLT-GEISS SUTURE FCPS #3 CVD225MM	1
15	TC DE'BAKEY NEEDLE HOLDER 150MM	2
16	TC MAYO-HEGAR NDL HOLDERHVYSERR205MM	2
LT RECEIPT SET		
1	STRULLY SCISSORS S/S CVD 220MM	3
2	TC MAYO-HEGAR NDL HOLDERHVYSERR205MM	3
3	TC DE'BAKEY NEEDLE HOLDER 150MM	4
4	TC DE'BAKEY NEEDLE HOLDERDELSERR165MM	2
5	COOLEY PEDIATRIC CLAMP 56MM 170MM	3
6	COOLEY-BECK PEDI CLMPHVY-CVD 30MM 63MM	2
7	HARTMANN MOSQUITO FCSDEL STR 100MM	10
8	CUSHING-KOCHER RETRACTOR 10X10MM180MM	2

9	CRILE VESSEL HOOK BLUNT 90DEG 6/200MM	2
10	WOUND RETRACTOR TRAVERS	2
11	TC NEEDLE HOLDER X-DEL SERR 230MM	6
12	COOLEY PEDIATRIC CLAMP 28MM 76MM	4
13	DE'BAKEY-RUMEL SUTURE FORCEPS CVD245MM	3
14	DE'BAKEY-MC'QUIGG-MIXTER ATR.FCPS.210MM	3
15	DE'BAKEY-MIXTER ATR.DISS./LIGAT.FORCEPS	2
16	OVERHOLT-GEISS SUTURE FCPS #3 CVD225MM	2
17	LAHEY FORCEPS LONG-SERR 225MM	2
18	MIXTER FORCEPS LONG-SERR 250MM	2
19	DOYEN ATR.FORCEPS STR230MM 9"	2
LT BENCHING SET		
1	DUROGRIP NDL HLDR SERR 0.2/180MM	2
2	IRIS SCISSORS CVD.S/S 110MM	3
3	BABY-METZ SCISSORS DEL CVD 145MM	2
4	SURGICAL SCISSORS DEL STR S/B 130MM	2
5	DE'BAKEY ATR.FCPS 2.0MM STR150MM	4
6	ULTRA-LIGHT FORCEPS 1.5MM 200MM	2
7	JACOBSON MOSQUITO FCPSX-DEL CVD.130MM	4
8	HARTMANN MOSQUITO FCSDDEL STR 100MM	2
9	TC DE'BAKEY NEEDLE HOLDER 150MM	2
10	DE'BAKEY DILATOR MALL 0.5MM 190MM	6
11	DE'BAKEY DILATOR MALL 1.0MM 190MM	6
12	DE'BAKEY DILATOR MALL 1.5MM 190MM	6
13	RND BODY SUTURE FORCEPSCVD0.6MM180MM	2
LT MICRO SET		
1	ULTRA-LIGHT FORCEPS 1.5MM 200MM	4
2	DUROGRIP NDL HLDR SERR 7"/180MM	1
3	MINI-BULLDOGCLAMP STR.19/45MM	4
4	MINI-BULLDOGCLAMP CVD.18/44MM	2
LT GENERAL SET		
1	SURGICAL SCISSORS STR S/B 150MM	1
2	MAYO SCISSORS RND BLD STR 165MM	1
3	MAYO-HARRINGTON SCISSORS CVD 230MM	1
4	BABY-METZ SCISSORS DEL CVD 145MM	1
5	NELSON-METZENBAUM SCISSORS CVD 230MM	1
6	MAYO-HEGAR NEEDLE HOLDER150MM	2
7	HEGAR-MAYO NEEDLE HOLDER 235MM	2
8	ARTERY FORCEPS CURVED 250MM	4
9	SPENCER-WELLS FORCEPS CVD150MM	10
10	JACOBSON MOSQUITO FCPSX-DEL CVD.130MM	4
11	HARTMANN MOSQUITO FCSDDEL STR 100MM	4
12	KELLY ABDOMINAL RETRACTOR 155X57MM	1
13	KELLY RETRACTOR 150X39MM 265MM	1
INSTRUMENTS TRAY WITH LINER		

1	1/1 BASKET W/O STACK.FEET 540X253X94MM	2
2	1/1 SIZE PERF BASKET LID 544X257MM	2
3	SILICONE BASKET LINER LARGER SIZE	2
GENERAL INSTRUMENT		
1	DEBAKEY BULLDOG	2
2	TIPS CANULA LONG CVD 3.5MM,3MM	2EACH
3	DE BAKEY NON TRAUMA FORCEPS ANGLED	2
4	DE BAKEY CLAMP ACUTE, CVD #1AG	2
5	DCR LACRIMAL PROBE SET OF FOUR	4
6	INSTRUMENT TRAY	1
7	INSTRUMENT HOLDR	2
8	DE BAKEY BULLODOG	6
9	ULRICH SWISS IVC CLAMP 250MM	2
10	ULRICH SWISS IVC CLAMP 280MM	2
11	ATRAUMATIC CLAMP	2
12	ATRAUMATIC CLAMP	2
13	ATRAUMATIC CLAMP	2
14	TIPS CANNULA LONG CVD 2.5MM	6
15	INSTRUMENT HOLDER	3
16	INSTRUMENT TRAY	1
17	BP HANDEL	1
18	BP HANDEL	1
19	TOWEL CLIP	2
20	TIPS CANNUALA 2.5MM	2
21	HAMMER	1
22	METAL SCALE	1
23	KIDNEY TRAY 8"	1
24	BOWEL 4"	2
25	BOWEL BIG	1
26	DCR PROBE (SET OF FOUR)	4
27	MAYA SAFETY CLAMP	1
28	BASIN BIG	1
29	BASIN MEDIUM	2
30	LACRIMAL PROBE	4
31	3A CLAMP	1
32	MICRO ARTERIAL 3A	1
33	MICRO ARTERIA 3A	2
34	MICRO ARTERIA 3A	2
35	MICRO ARTERIA 3A	2
36	CLAMP BOX	2
37	TRAY	1
38	FLEXIBLE CLAMP	4
39	MICRO SCISSORS	4
40	KIDNEY TRAY 12	1
41	STAINLESS STEEL BOWEL 4"& 8"	3

42	SPONGE HOLDERS	3
43	RAT TOOTHED FORCEPS 6"	1
44	RAT TOOTHED FORCEPS 8"	1
45	ATRAUMATIC NON-TOOTHED FORCEPS 8"	1
46	ATRAUMATIC NON-TOOTHED FORCEPS 6"	1
47	RUSSIAN TYPE FORCEPS	1
48	BABCOCKS FORCEPS	2
49	BABCOCKS FORCEPS	2
50	ADSON FINE TOOTHED FORCEPS	1
51	ALLIS FORCEPS SHORT (SINGLE TOOTH) 6"	2
52	ALLIS FORCEPS SHORT (SINGLE TOOTH) 8"	2
53	CAT'S PAW RETRACTOR	2
54	ZERMY RETRACTOR	2
55	LANGENBECKS RECTRACTOR	2
56	BP HANDLE NO-7	1
57	BP HANDLE NO-3	1
58	BP HANDLE NO-4	1
59	FINE SUCTION CANNULA NO 3	1
60	BACKHAUS TOWEL CLAMPS	9
61	BALFOUR REACTOR WITHOUT BLADE	1
62	MORRIS REACTOR	2
63	DEVERS RETRACTOR	4
64	ALLIS FORCEPS	2
65	POOLSUCTION CANNULA	1
66	MAYO SAFETY CLAMPS (BIG)	2
67	WIRE TRAY BIG	1
68	KIDNEY TRAY 8"	1
69	KELLY FINE	4
70	BOWEL BIG	2

All Instruments should have Data Matrix Code.

Eligible Tenderers:

In order to be eligible, the **tenderer**

- Shall submit the required EMD Rs.20,000/- in favour of Superintendent, SCB MCH payable at Cuttack.
- Shall be a manufacturer / Importer /Authorized distributor of the manufacturer
- Shall have Annual Average turnover of minimum **Rs.3,00,00,000/-** (Rupees Three crores) only or more during the financial years 2020 -21, 2021-22,2022-23)
- In case of authorized distributor/Importer, shall have manufacturer/ Importer's authorization (as per format at Format –T4).
- Should have supplied (as per the schedule quoted) to Govt, organizations, Public Sector undertakings, Govt. Societies during the last three years. Details to be furnished in Format T8 along with Purchase order copies in support of that.

- Furnish EMD Rs.20,000/- in shape of DD/TDR with tender document pledged in favour of Superintendent SCB Medical college Hospital Cuttack
- **Tender cost of Rs.1000/- in shape of DD/Money receipt from Accounts section.**
- Shall have PAN
- Shall have GST registration certificate

FORMAT OF THE TENDER

The tender should be submitted in English and be set out in two main parts

- ☐ Part A - Technical Bid
- ☐ Part B – Commercial Bid

PART A – TECHNICAL BID

The **Technical BID** should consist of the following documents:

- Checklist – **Format T1**
- Technical Bid Submission Form - (**Format T2**)
- ***To be furnished in the Technical Bid***(On the letterhead of the Organization **Format T3**
- ***To be furnished in the Technical Bid*DECLARATION / UNDERTAKING**
- **(in stamp paper) Format T4**
- **Earnest Money Deposit (EMD)Rs.20,000/-**
- **Tender document cost of Rs.1000/-.**
- Photocopy of the registration certificate of the firm/company
- Photocopy of the GST registration certificate
- Photocopy of PAN
- The bidders have to submit European CE, /USDA/,ISO, Certificate of the Products (as per technical specification
- Annual Turnover Statement certified by the Chartered Accountant – **Format T5**
- **Photocopies of audited annual statement** of the last three years and the turnover figure should be **highlighted** there.
- Manufacturer's Authorization Certificate (authorized distributor/ importer) – **Format T6** (In case of & Instruments only)
- Details of Technical Specification of the products offered – **Format T7**
- Technical brochures/Leaflets of the product offered (For each items of the ,
- Past Experience in executing similar items during the last three years – (**Format T8**)
- Copy of purchase orders as mentioned in Format –T8
- Copy of Tender document, duly Signed with **seal** by the Tenderer on each page

PART B: PRICEBID

The **Price Bid** should consist of the following documents:

- Price Bid Submission Form on the letterhead of the firm (**Format -P1**)
- Price Formats (Use **Format - P2**)

General Information

1. **Last date and time for submission of Tenders:** On or before **22.02.24 up to 5:00 PM**

2. **Schedule of Tender Opening**

The tenders received by the office of the Superintendent, SCB MCH, Cuttack, within the deadline for submission of tenders will be opened at the office address mentioned at clause 6.2

The Technical bids shall be opened in the presence of the tenderer/ their duly authorized representatives (who choose to attend the tender opening) at 23.02.24 at 12:30 PM. In the event of the specified date of Tender opening being declared a holiday for the Purchaser, the Tenders shall be opened at the appointed time and location on the next working day.

The Commercial bids of **only those tenderers** who meet the eligibility criteria after the assessment of its technical bid, will be opened in the presence of the tenderer/their duly authorized representatives (who choose to attend the bid opening). The date of opening of the commercial bid shall be intimated to the technically qualified tenderers.

3. **Amendment of Invitation**

In case of any discrepancy between the Press Advertisement, other detailed provisions of the tender document and the updated version on the web (up to **22.02.24 till 5:00 PM**), the web-version will prevail. At any time prior to the authority reserves the right to add / modify / delete any portion of this document by issuance of an addendum/corrigendum, which would be published only in the web site: <http://www.scbmch.in> and will be binding on the tenderers.

4. **Period of Validity of Bid**

For the purpose of placing the order, the bid shall remain valid for a **period of one year**.

5. **Formats and Signing of Tenders**

5.1 The Tender shall be neatly typed and shall be signed, by an authorized signatory (ies) on behalf of the Firm. All pages of the Tender, except for un-amended printed literature, shall be initialed by the person or persons signing the Tender.

5.2 The Tender shall contain no interlineations, erasures or overwriting. In order to correct error made by the tenderer, all corrections shall be done & initialed by the authorized signatory after striking out the original words / figures completely.

6. **Sealing and Marking of Tenders**

6.1 The Tenderer shall seal & mark the Tender as follows:

The Tenderer shall seal & mark various parts of the tender as follows:

- a) Technical bid in one envelope super-scribed with words “**Technical Bid for Supply of SMALL INSTRUMENTS FOR LIVER TRANSPLANT UNIT**”
- b) Price bid in one envelope super-scribed with words “**Price Bid for Supply SMALL INSTRUMENTS FOR LIVER TRANSPLANT UNIT**” All two envelopes(Technical and Price Bids) shall be sealed in a covering envelope super-scribed with words “**Tender for Supply of SMALL INSTRUMENTS FOR LIVER TRANSPLANT UNIT**”

6.2 Every envelope and forwarding letter of various parts of the tender shall be addressed to: **The Superintendent, SCB Medical College & Hospital, Mangalabag, Cuttack-753007, ODISHA**

The name of the firm/company should be mentioned in the bottom left portion of each envelop.

- 6.3 Tenders may be submitted **through Speed post / Registered post / Courier**. Tenders sent through Telex / Telegrams / Fax / Email shall not be acceptable.
- 6.4 The envelopes are not sealed as per para below and marked as required above, the office of the Superintendent, SCB MCH, Cuttack shall assume no responsibility for the tender's misplacement or premature opening.
- 6.5 The envelope shall be sealed by signing across all joints & pasting good quality transparent adhesive tape on top of such joints & signatures.
- 6.6 The envelope shall be properly sealed and carry the name and address of the firm/company.

7. Deadline For Submission of Tenders

Tenders will be received by office of the Superintendent, SCB Medical College & Hospital, Cuttack at the address specified above at clause 6.2, till 22.02.24 **on 5:00 PM**

8. Late Tenders

Any Tender received by office of the Superintendent, SCB Medical College & Hospital, Cuttack after the deadline for submission of Tenders, as per Clause 7 above shall be returned unopened.

SECTION-II

TERMS AND CONDITIONS

1. Scope

This scope of work covers supply & Installation of **SMALL INSTRUMENTS FOR LIVER TRANSPLANT UNIT** as per technical specification (as mentioned at Section IV) at the consignee locations (as mentioned at Section III and Annexure -I) and providing services for comprehensive onsite warranty.

The rate of which will be valid for a period of **one year** from the date of finalization of tender. After finalization/approval of the supplier & the rate, purchase order shall be placed by the Superintendent, SCB MCH, Cuttack.

2. Earnest Money Deposit:

- (i) The bidders have to submit the EMD Rs.20,000/- in shape of DD/FDR with the technical documents pledged in favour of Superintendent SCB Medical College Hospital Cuttack.
- (ii) The EMD will be returned to the unsuccessful bidders after completion of the tender process.
- (iii) The EMD will be forfeited if successful bidder fails to execute the order within the stipulated period or violate the terms and condition of the tender.

3. Installation & Demonstration

The purchaser may ask for demonstration of to ascertain the quality/specification as asked for.

4. Price

The unit price quoted should be in Rupees and in the price schedule format P2 mentioned in the tender. All taxes should be clearly stated separately as mentioned in the price schedule.

5. Evaluation and comparison of tenders:

- a. The tenders will be evaluated as per the eligibility criteria, terms & condition and technical specification of the tender.
- b. The price bid of those bidders shall be opened whose technical bid are found to be responsive as per technical specification.
- c. The technical committee may ask for demonstration of the, equipment as a part of technical evaluation ON THE QUALITY OF THE INSTRUMENTS
- e. The eligible and technically qualified firm quoting the lowest price will be selected on the basis of the rates offered.
- f. The GST will be charged as per the guidelines given by the Finance Dept., Govt. of Odisha from time to time. GST (as applicable) will be paid to the supplier

6. Purchase Order

The Purchaser shall be issued to the lowest evaluated responsive bidder by the Superintendent, SCB, MCH, Cuttack as per the requirement.

7. Validity of the Bid

For the purpose of placing the purchase order, the bid shall remain valid for a **period of 12 months.**

8. Performance Security:

Within 7 days from the receipt of the letter of award/purchase order, the successful tenderer should submit a performance security in the shape of DD/BG(**from any Nationalized/ Scheduled Bank and valid for 2 months beyond the warranty period**) of an amount equal to **10% of the purchase order/contract value.** The performance security should be made in favour of the Superintendent, SCB Medical College & Hospital payable at Cuttack. The proceeds of the Performance Security shall be payable to Office of the Superintendent, SCB MCH, Cuttack as compensation for any loss resulting from the firm/Company's failure to fulfill the obligations under the scope of work and terms & conditions of the Purchase Order.

9. Delivery

The supply of the Equipment's (Department of Transfusion Medicine) at the consignee places shall be completed in all respect **within 45days** from the date of issue of purchase order.

10.Delay in Supply

If the successful bidder fails to execute the order within the stipulated period the EMD /Performance Security deposit will be forfeited.

11. Payment Terms

100% payment will be released after successful supply, Installation & demonstration of full quantity as per purchase order and duly submission of 10% performance security (to cover the warranty period) against submission of bill along with duly signed stock entry certificates from the consignee.

12. Warranty

- 12.1 The supplier shall warrant comprehensively that the equipment's supplied under the contract is new, unused and incorporate all recent improvements in design and materials. The supplier shall further warrant that the goods supplied under the contract shall have no defect arising from design, materials or workmanship or from any act or omission of the supplier that may develop under normal use of the supplied goods in the conditions prevailing in India.
- 12.2 This comprehensive on-site warranty shall remain valid for **two years** from the date of supply
- 12.3 In case of any unsatisfactory performance of equipment(s) or any claim arising out of this warranty, the purchaser/consignee shall promptly notify the same in writing or over phone or by fax to the supplier.
- 12.4 Upon receipt of such notice/communication, the supplier shall, within 48 hours on a 24(hrs) X 7 (days) X 365 (days) basis, rectify or replace the defective goods or parts thereof, free of cost, at the ultimate destination.
- 12.5 If the supplier, having been notified, fails to rectify or replace the defective goods or parts thereof within 48 hours on a 24(hrs) X 7 (days) X 365 (days) basis, the purchaser may proceed to take such remedial action(s) as deemed fit by the purchaser, at the risk and expense of the supplier and without prejudice to other contractual rights and remedies, which the purchaser may have against the supplier.

13.Spare Part /Spare Equipment

The successful tenderer will stock adequate spare part / spare equipment to provide

services during the warranty period so that the equipment can be repaired/replaced within 48 hours.

14. Inspection

The purchaser or its authorized representative may inspect the equipment after its supply to verify that the same is as per the technical specification

15. Training & User Manual

The supplier will provide hands on training to the designated staff of the consignee in his own cost for operating / handling at the time of supply of equipment.

The supplier / firm will provide the user manual/warranty certificate to the consignee at the time of supply.

16. Penalties

Violating the tender terms and conditions & non supply / supply which is not as per technical specification will disqualify the firm to participate in the tender for a period of 3 (three) years from the date of issue of letter and his performance security deposit will be forfeited and no further purchase order will be placed to that firm for that item.

17. Arbitration

The Superintendent, SCB MCH, Cuttack and the supplier shall make every effort to resolve amicably by direct negotiation on any disagreement or dispute arising between them under or in connection with the work assigned. In case of their failure to resolve the matter will be referred to Superintendent, SCB MCH, Cuttack whose decision will be final and binding on both parties.

The arbitration proceedings shall be held in Cuttack, Odisha

18. Disputes & Legal Jurisdiction

All legal disputes are subject to the jurisdiction of High Court of Odisha.

CHECK LIST(To be submitted in **Cover A- Technical Bid**)

Note: The documents have to be arranged serially as per the order mentioned in the check list
All the documents furnished should be page numbered and signed by the authorized signatory of the firm/company with company/firm seal.

DOCUMENTS: SUBMITTED OR NOT (Please put ✓ in the respective box)

Sl.	Details	Provided or not	If provided mention page No.(s)
TECHNICAL BID			
1.	Earnest Money Rs.20,000/- Deposit in shape of DD	Yes / No	
2.	Tender Paper cost	Yes / No	
3.	Format –T2 duly signed by the authorized signatory with seal	Yes / No	
4.	Format –T3 duly signed by the authorized signatory with seal	Yes / No	
5.	Photocopy of the Registration certificate of the firm (Bidder)	Yes / No	
6.	Photocopy of the GST registration certificate	Yes / No	
7.	Photocopy of PAN	Yes / No	
8.	Format –T4 duly signed by the authorized signatory with seal	Yes / No	
9.	Format–T5 Annual Turnover Rs.3,00,00,000/- (Rupees Three Crores) only Statement for preceding 3 years signed by Auditor / CA) duly signed by the authorized signatory with seal	Yes / No	
10.	Photocopies of audited annual statement of the last three years and the turnover figure should be highlighted there.	Yes / No	
11.	Format –T6 (Manufacturing Authorization from the Manufacturer/Authorized Importer–duly signed by the authorized signatory with seal in case the bidder is the authorized distributor	Yes / No	
12.	Copy of Import license (In case the bidder is Importer)	Yes / No	
13.	Format –T7 (Details of technical specification of the offered product) duly signed by the authorized signatory with seal	Yes / No	
14.	Technical Brochures/Leaflets of the offered product	Yes / No	
15.	Format –T8 (Performance Statement) of the bidder towards supply of similar items during the last three years if any	Yes / No	
16.	Photocopies of purchase order in support of the information provided in Format – T8.if any	Yes / No	
17.	ISO Certificate of the Manufacturer (As per Technical Specification)	Yes / No	
18.	CE/ USDA Certificate of the Products (as per technical specification)	Yes / No	
19.	Copy of original / downloaded Tender and schedules, duly signed by the authorized signatory	Yes / No	
20.	Cover 'B' – Price Bid with price schedule in Separate Envelop (Item Wise)	Yes / No	

Format T2

(To be furnished in the Technical Bid)

TECHNICAL TENDER SUBMISSION FORM (On the letterhead of the Organization)

[Location, Date]

To

**Office Of the Superintendent,
SCB MCH, Mangalabag, Cuttack-751007**

Dear Sir,

We, the undersigned do hereby offer to Supply the equipment. We are submitting our bids, which include this Technical Bid, and a Commercial Bid sealed under a separate envelope

We accept all the tender terms & conditions of the tender under reference. We hereby declare that all the information and statements made in this bid are true and accept that any of our misrepresentations contained in it may lead to our disqualification.

Our proposal shall be binding upon us for a period for a period of one year, subject to the modifications resulting from Contract negotiations you may subsequently carry out with us to accept our tender. We undertake to carry out the work as per the terms and conditions of this tender document.

We hereby declare that my firm/company has not been debarred / black listed by any Government / Semi Government organizations. I further certify that I am the competent authority in my firm/company authorized to make this declaration.

I/We hereby agree that the Tender Inviting Authority can forfeit the Performance Security Deposit and blacklist me/us for a period of 3 years if any information furnished by us proved to be false at the time of inspection / verification and not complying with the Tender terms & conditions.

We understand you are not bound to accept any bid you receive.

Yours sincerely,

Authorized Signatory [*In full and initials*]: _____

Name and Title of Signatory: _____

Name of Organization: _____

Address: _____

(Organization Seal)

Format T3

(To be furnished in the Technical Bid)
(On the letterhead of the Organization)

DETAILS OF THE BIDDER

DETAILS OF THE TENDERER & LOCAL CONTACT PERSON

	Corporate Office (The address in which the purchase orders and payment details will be communicated)	Local Contact Person / Branch Office / Zonal Office / Service Centre if any, in Odisha.
Name & Full Address		
Telephone Nos., landline		
Mobile		
Fax		
E – Mail		
Date of Inception	(Copy of Certificate of incorporation of Manufacturer)	
Name of the issuing authority		
Import License (in case of Importer only)	(Furnish photocopy of Import License)	
GST validity	(Furnish photocopy of GST)	
PAN	(Furnish photocopy of GST)	
Details of the Service Centre Facilities in Odisha		

Signature of the Tenderer :
with seal
Date :
Official Seal :

	<i>Other relevant Information</i>				
	<u><i>GST Registration</i></u> <i>Furnish the copy of the GST registration certificate</i>				
	<i>PAN :</i> <i>Furnish the copy of the PAN</i>				
	<i>Registration certificate / Certificate of Incorporation of the firm (furnish the copy)</i>				
	<i>Bank Details of the Bidder: The bidders have to furnish the Bank Details as mentioned below</i> a. Name of the Bank : b. Name of the Account & Full address of the : Branch concerned c. Account no. of the : bidder d. IFS Code of the : Bank				
<i>Date:</i>		<i>Office Seal</i>		<i>Signature of the bidder / Authorized signatory</i>	

Format T4

(To be furnished in the Technical Bid)

DECLARATION / UNDERTAKING **(in stamp paper)**

I / We _____
having _____ My _____ /
our _____
_____office at _____ do
hereby declare that I / We will supply the ordered items after becoming lowest
responsive bidder as per tender terms, conditions, specification and conditions as
laid down in the purchase order.

I/We declare that, the Tender Inviting Authority **can blacklist me/us for a period of 5 years** if we withdraw bid after opening of price bid and / or approval of rate contract or unable to supply ordered items at approved rate within the stipulated time period.

Signature of the bidder :

Name:

Mobile No.:

Date :

Name & Address of the Firm: **Affidavit**
before Executive Magistrate.

Format – T5
(To be furnished with the technical bid)

ANNUAL TURN OVER STATEMENT

The Annual Turnover for the last three financial years of M/s_____ are given below and certified that the statement is true and correct.

<i>Sl.No.</i>	<i>Year</i>	<i>Turnover (in Rs. Lakhs)</i>
1.	2020 -21	
2.	2021-2022	
3.	2022-2023	

Average Annual Turnover (for the above three years) in ***(Rs.)***_____

Date:

Signature of Auditor/

Place:

Chartered Accountant
(Name in Capital)

Seal

Registration No. of Firm

Note:

- a) *To be issued in the **letter head** of the Auditor/Chartered Accountant mentioning the **Membership no.***
- b) This turnover statement should also be supported by **copies of audited annual statement** of the last three years and the turnover figure should be **highlighted** there.

Format – T6
(To be furnished with the Technical bid)
MANUFACTURER/ AUTHORIZED IMPORTER'S AUTHORISATION
FORMAT
(In case the bidder is not the Manufacturer)
(For Items :)

2

To

**The Superintendent
SCB MCH, Mangalabag,
Cuttack-751007**

Ref: Tender No. _____ Dated _____ for _____.

Dear Sir/ Madam

We, ----- are the manufacturer/Authorized Importer of -----
------(name of equipment(s) and have the manufacturing factory at

1. Messrs ----- (name and address of the agent) is our authorized distributor for sale and service of ----- (name of equipment(s))
2. We also extend our full warranty (**2 year comprehensive warranty**) as required by the purchaser
3. We undertake that we have adequate infrastructure and spare part support to carry out the warranty.

Yours faithfully,

(Signature with date, name and designation)

For and on behalf of Messrs -----
(Name & address of the manufacturers)

Seal

Note :

1. This letter should be on the **letterhead** of the **manufacturer** and should be signed by a person having the power of attorney to legally bind the manufacturer.
2. Original letter shall be attached to the technical bid.

Format – T7
(To be furnished with the Technical bid)
Technical Compliance Statement

DETAILS OF TECHNICAL SPECIFICATION OF THE PRODUCT (S) OFFERED BY THE BIDDER

Sl. No.	Item Name	Make	Model Name	Country of Origin	Detail Specification of the product(s) offered* (Pl. Describe the detail specification of the product offered) – Para wise compliance to the technical specification asked for.	***Page no. of the Catalogue / Leaflet where Para wise compliance information as per technical specification is available
1						
2						
3						
4						

(Use separate sheets if the space provided is not sufficient)

* **Leaflets/Technical Brochures** of the product offered (for **each item quoted**) must be attached in support of the information provided above.

*** It is mandatory to mention the page no(s) in the format as mentioned above.

Authorized Signatory [*In full and initials*]: _____

Name and Title of Signatory: _____

(Organization Seal)

Format – T 8
(To be furnished with the Technical bid)
Performance Statement for supply of Similar Items
(for a period of last three years)
 (Separately for each equipment)

Name of the Firm _____

* Order place d by (Name of the Organization)	Name of the Equipment	Order No. and date	Quantity of ordered equipment	Value of Purchase order (Rs.)	Date of completion of the delivery	Remarks indicating reasons for late delivery, if any	Has the equipment been satisfactorily functioning? (Attach a certificate from the Purchaser/Consignee if any)

* Note :Please furnish the **purchase order /Contract copies** of the supplies executed serially in support of the information mentioned above.

Authorized Signatory [*In full and initials*]: _____

Name and Title of Signatory: _____

(Organization Seal)

TENDER FORMATS

PRICE BID

(Separate Price bids as per Schedule)

=====

Office of the Superintendent,
SCB MCH, Mangalabag, Cuttack-753007

FORMAT – P1

(To be furnished in the Commercial Bid)

PRICE BID SUBMISSION FORM

(On the **letterhead** of the organization)

[Location, Date]

To

**Office of the Superintendent,
SCB MCH, Mangalabag, Cuttack-751007**

Dear Sir,

We, the undersigned do hereby offer to Supply the equipment/Instruments in accordance with your Tender referenced above and our Technical Bid.

We hereby declare that if awarded the contract, our Commercial bid shall be binding upon us for a period of one year rate contract from the date of award of contract, subject to the modifications resulting from Contract negotiations you may subsequently carry out with us to accept our proposal.

We understand you are not bound to accept any Proposal you receive.

Yours sincerely,

Authorized Signatory [*In full and initials*]: _____

Name and Title of Signatory: _____

(Organization Seal)

FORMAT – P2

(To be furnished in the Price Bid)
On the **letterhead** of the organization)

PRICE SCHEDULE
(Use this format for –

Name of the Equipment	Make & Model No.	Unit Price of the instruments with all accessories (as mentioned in the technical specification) which includes excise duty / customs duty, packing, insurance, forwarding / transportation (to the consignee places), training with comprehensive onsite warranty (as mentioned in technical specification) but excludes GST	(GST the % of tax & it's value in Rs.)	Total Cost of the Item (Unit Price) Inclusive GST)
1	2	3	4	5=(3+4)

Total Cost in Rs. (both in words & figures

Authorized Signatory [*In full and initials*]: _____

Name and Title of Signatory: _____

(Organization Seal)