


**OFFICE OF THE SUPERINTENDENT  
SCB MEDICAL COLLEGE HOSPITAL, CUTTACK**

No 6040 /Dt 15.3.24

**SHORT TENDER CALL NOTICE**

Sealed Tenders are invited from the reputed Registered Manufacturer /Authorized Distributor/ Suppliers **for supply of Turkish Towel (Spl. Quality) & Duster Towel** to this hospital. The detailed of tender papers along with terms and conditions can be obtained from Non-Technical Store Section, Office of the Superintendent, SCB Medical College Hospital, Cuttack during office hours on all working days from 11 A.M. to 4 P.M. on payment of **Rs. 500.00 (Rupees Five hundred) only** in the Accounts Section (Govt.) and also obtained from website i.e. "<http://www.scbmch.in>" from Dt. 16-03-2024 The tender paper should be reached in the office of the undersigned through Speed Post / Regd. Post only. The authority reserves the right to cancel or reject any or all the tenders without assigning any reason thereof.

  
**Medical Superintendent  
SCB Medical College Hospital  
Cuttack.**



**SHORT TENDER CALL NOTICE FOR SUPPLY OF TURKISH TOWEL  
(SPL. QUALITY) AND DUSTER (TOWEL) TO SCB MCH, CUTTACK**

OFFICE OF THE SUPERINTENDENT, S.C.B. MEDICAL COLLEGE &  
HOSPITAL, CUTTACK  
(HEALTH & F.W. DEPTT., GOVT. OF ORISSA)

Tel. No.: 0671 – 2414080

Fax No. : 0671 – 2414147

**Bid Reference : NON-TECHNICAL STORE SECTION,  
S.C.B. MEDICAL COLLEGE & HOSPITAL, CUTTACK**

DATE OF COMMENCEMENT OF THE BID DOCUMENT : FROM 16.03.2024  
LAST DATE & TIME OF RECEIPT OF BID DOCUMENTS : 28.03.2024 till 4.PM  
DATE OF OPENING OF BID DOCUMENT : 30.03.2024 at 12.0000.  
PLACE OF OPENING OF BID DOCUMENTS : Office of the superintendent,  
AND S.C.B. Medical College Hospital,  
ADDRESS FOR COMMUNICATION Cuttack  
AND  
RECEIPT OF BID DOCUMENTS



## TERMS AND CONDITIONS

1. The sealed Tender for supply of Turkish Towel(Spl. Quality) and Duster (Towel) to SCB Medical College Hospital, Cuttack are invited by the Superintendent, SCB MCH, Cuttack from the Reputed Registered Firms/Dealer/Suppliers on their letter pad.
2. The Bidders may download the Tender Documents directly from the WEBSITE available at "<http://www.scbmch.in>" from 16.03.2024..... The Tender cost fee of **Rs. 500.00** (Non-refundable) by way of separate Demand Draft drawn in favour **Superintendent, S.C.B. Medical College & Hospital, Cuttack** payable at **Cuttack** should be enclosed along-with the Bid. The Bidders should specifically superscribed, "**DOWNLOADED FROM THE WEBSITE**" on the top left corner of the outer envelope containing the Bid. In case of any bid amendment and clarification, responsibility lies with the bidders to collect the same from the website / Office of the undersigned before last date of sale of tender document, the Superintendent, S.C.B. Medical College Hospital Cuttack shall have no responsibility for any delay / omission on part of the bidder.
- 3 The Bids shall be opened in front of the Bidder or their authorized representatives. The authorized representative should produce Authorization Letter from their respective bidders. There is no bar for opening the tender by the competent authority even if the Bidder or their representative is not present.
4. Tenderer should deposit **Rs. 500.00** (Rupees Five hundred) only (non refundable) in the Accounts Section (Govt.) from Dt. 16.03.2024..... in between 11.00 AM to 5.00 PM any working days towards cost of the tender paper. The tender documents can be obtained from the Non-Technical Store Section on production of money receipt from 11.00 AM to 5.00 PM. The last date of submission of tender on or before Dt. 26.3.2024 Up to 4 P.M. and it will be open on Dt. 30.3.2024... at 12 Noon.
- 5 An index be attached in the 1<sup>st</sup> page of the Technical Bid indicating the list of all documents enclosed dully signed by the tenderer. All the documents should be signed by the bidder.
- 6 The tender should be in "Two Bid type". All documents and specification of the equipments should be closed in a separate envelope super scribed as "TECHNICAL BID" and individual "PRICE BID" of each items should be furnished in a sealed close cover separately super scribed with name of the items in an envelope **TENDER FOR SUPPLY OF TURKISH TOWEL (Spl. Quality) & DUSTER (TOWEL) OF SCB MEDICAL COLLEGE & HOSPITAL, CUTTACK**. The tender should submit through the Regd. Post/ Speed Post only.
- 7 No bid will be received beyond scheduled date and time fixed by the authority.
- 8 The authority is not bound to accept the L1 rate considering the quality point of view and reserve the right to cancel any or all the bid without assigning any reason thereof.

  
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**9 Bid Document:****A) Technical Bid:-**

The following documents duly signed by the bidders should accompany the envelope in superscribe **(TECHNICAL BID)**.

- i. The bidder should submit detail description and specification of individual items.
- ii. Copy of the money receipt/DD in case of downloaded from website for purchase of tender paper.
- iii. E.M.D. Rs. 5000/- in shape DD pledged in favour of Superintendent, SCB Medical College & Hospital, Cuttack.
- iv. Self attested Xerox copy of the GST Regdn. Certificate with acknowledgement receipt of latest GST return.
- v. Detail address and phone number of the Bidders/Manufacturer and their supplying branch cum functional office in Cuttack or Bhubaneswar Municipal Corporation.
- vi. Self attested copy of the Pan Card.
- vii. Other relevant documents.


The bidders qualified in the technical bid will be directed to demonstrate the samples of the quoted item before the committee to ascertain the quality of the product at their own cost & risk.

**PRICE BID :**

- i. Basic price should be quoted in Indian Currency.
- ii. TAX structure mentioned separately.
11. There is no provision for letter of credit (L/C) payment will be made after successful supply.
12. Supplier shall be responsible for demonstration of the quoted items at their own cost & risk.
13. Delivery of the items should be made in the store section (NTSK side) or concerned unit of SCB MCH, Cuttack as per requirement if directed by the undersigned.
14. The rate of the items should be quoted in the Indian currency both in words and figures, excluding taxes. The tax position and other charges if any should be clearly mentioned separately.
15. If any information or documents furnished by the tenderer are found to be incorrect or misleading at any stage the tender or conditional Tender will be rejected.
16. The authority/ committee reserve the full right to accept in full or reject any or all the tenders without assigning any reasons thereof.
17. Any legal dispute arising out of this is subject to Cuttack jurisdiction only.
18. **Terms of Payment:** - Payment will be made as per availability of funds.
19. **Validity :** The validity of the tender will be for **2 years** from the date of finalization.

**ITEMS & SPECIFICATION:**

1. Turkish Towel (Spl. Quality) - Size: 30" x 60"
2. Duster (Towel) - Size: 30" x 60" (RAJATEX)

  
**Medical Superintendent**  
**SCB Medical College Hospital, Cuttack**