

**OFFICE OF THE DEAN & PRINCIPAL , S.C.B. MEDICAL COLLEGE CUTTACK.**

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No. \_\_\_\_\_ // Dt.

By Speed Post/E-Mail

To,

The Deputy Director Information and Public Relation (Adv)  
Deputy Secretary to Govt. Of Odisha, Bhubaneswar.

Sub:- Advertisement for Walk-in-Interview for one contractual post of Project Technical Support-II for ICMR project, SCB Medical College, Cuttack

Sir,

With reference to the letter on the subject cited above, I am enclosing here with a copy of Notice for Walk-in-Interview for one contractual Project Scientist-I (Non-Medical) and One Contractual Data Entry Operator for ICMR Extramural Project "Young Diabetes Registry (YDR) and YDR Cohort-Phase-III", SCB Medical College, Cuttack. You are requested to take necessary arrangement for publication of the Advertisement Notice in one leading Odiya and English daily Newspaper for wide publication before Dt. **19.03.2025** positively. The complementary copies containing advertisement may please be sent to the Office of the Dean & principal SCBMC, Cuttack for reference.

Enclosure : As above.

Yours Faithfully,

Dean & Principal,  
SCB. Medical College Cuttack.

Memo No. 3089 /Dt. 13/03/2025

Copy forwarded to the Accounts section of the College for information and necessary action.

Copy forwarded to Prof.Dr.Jayanta Kumar Panda, Professor, Medicine, SCB Medical College, Cuttack for information and necessary action.

Copy along with the soft copy of the Advertisement Notice forwarded to the Sri. Atanu Kumar Barala DEO SCBMC, Cuttack for information and he is requested to take necessary steps to publishing the notice on the website <https://scbmch.in> on or before Dt-**19.03.2025**.

*dpj*  
*13/3/25*  
Dean & Principal,  
SCB. Medical College Cuttack.

# OFFICE OF THE DEAN & PRINCIPAL, SCB MEDICAL COLLEGE, CUTTACK

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Advertisement No- 3087, Dt- 13/03/2025

## WALK-IN-INTERVIEW

Applications are invited from eligible candidates for the post of one contractual Project Scientist-I (Non-Medical) and One Contractual Data Entry Operator for ICMR Extramural Project "Young Diabetes Registry (YDR) and YDR Cohort-Phase-III", under Prof.Dr.Jayanta Kumar Panda, Professor, Medicine, SCB Medical College, Cuttack. The Walk-in-interview will be held on **Dt-26.03.2025 at 10.30AM** in the College Council Hall, SCB Medical College & Hospital, Cuttack, Odisha. Applications will be received from the individuals by hand on the date of Walk-in-interview between **10:30 A.M. to 11:30 A.M.** No application will be entertained after 11.30 AM. Interested and eligible candidates may download the application form (Attached as Annexure-I) from the Medical College & Hospital website and submit the same duly filled and signed along with one set of photocopies of relevant documents/certificates and one latest photograph (not more than six months old) and also bring all the original documents/certificates for verification on the spot. Those who will not produce original documents for verification, their applications will not be entertained. Advertisement notice and details available on <https://scbmch.in/>

SI No	Details	Requirements / Criteria
1	<b>Name of the Post</b>	<b>Project Scientist-I (Non-Medical) (Contractual)</b>
	No. of Vacancies	01
	Essential Qualification	First Class Post Graduate including Integrated PG degree in Relevant Subject (Science/ Public Health/ Life Sciences) Or Second Class Post Graduate Degree including Integrated PG Degree with PhD (Science/ Public Health/ Life Sciences)
	Desirable	Knowledge of Technical Experience of Public Health. Required to do Field Visit as when required. Multicentric Research Project/Field Work Management in Govt Institutes.
	Age Limit	35 Years
	Consolidated Emoluments	Rs56,000.00 + HRA
	Duration	One Year or End of the Project, whichever is earlier.
	Nature of Duty	Overall Coordination and conduct of the project activities including analysis and report writing.
2	<b>Name of the Post</b>	<b>Data Entry Operator (Contractual)</b>
	No. of Vacancies	01
	Essential Qualification	Intermediate or 12 <sup>th</sup> Pass in Science Stream from recognized board with DOEACC 'A' level from recognized institute or 2 Years experience in Research Data Processing in Govt, PSU or recognized organization. Speed Test not less than 15000 Key press per hour.
	Desirable	Experience in relevant field.
	Age Limit	28 Years
	Consolidated Emoluments	Rs28,600.00
	Duration	One Year or End of the Project, whichever is earlier.
	Nature of Duty	Data entry and maintenance. Record Keeping. Preparation of Reports. Project works as assigned by authority.

## GENERAL TERMS AND CONDITIONS:

1. This position is meant for temporary project and co-terminus with the project.
2. Engagement of the above advertised Project Human Resource Positions will depend upon availability of funds, functional requirements and approval of the Competent Authority. Therefore, we are not committed to fill up all the advertised Project Human Resource Positions and the process is liable to be withdrawn/cancelled/modified at any time.
3. The rates of emoluments/stipend shown in this advertisement are project specific and may vary according to sanction of the funding agency of the Project.
4. Cut-off date for age limit will be as on the date of last date for submission of applications.
5. Age relaxation will be as per the guidelines of the Govt. of India.
6. Allotment of project to the successful candidates will be decided by the competent authority at its discretion.
7. Qualification & experience should be in relevant discipline / field and from an Institution of repute. Experience should have been gained after acquiring the minimum essential qualification.
8. Mere fulfilling the essential qualification does not guarantee the selection.
9. Persons already in regular time scale service under any Government Department/Organizations are not eligible to apply.
10. No TA/DA will be paid to attend interview / personal discussion and candidates have to arrange transport/accommodation themselves.
11. Competent authority of SCB, Medical College & Hospital, Cuttack, Odisha reserves rights to consider or reject any application/candidature.
12. Submission of wrong or false information during the process of selection shall disqualify the candidature at any stage.
13. The persons engaged on Project Human Resource Positions cannot be permitted to register for Ph.D. due to time Constraints.
14. The persons engaged on Project Human Resource Positions shall not have any claim on a regular post in any of its Institutes/Centers or in any Department of Government of India/ Odisha and their project term with breaks or without breaks in any or multiple projects will not confer any right for further assignment or transfer to any other project or appointment / absorption / regularization of service in funding agency. Benefits of Provident Fund, Pension Scheme, Leave Travel Concession, Medical Claim, Staff Quarters and other facilities applicable to the regular staff etc. are Not admissible to the project human resource positions.
15. Successful candidates will normally be engaged on Project Human Resource Position initially for a period of one year or less, depending upon the tenure of the Project and functional requirements. Continuation / Extension to engagement of Project Human Resource Positions will be depending upon evaluation of performance, tenure of the project, availability of funds, functional requirements and approval of Competent Authority. The maximum term of any Project Human Resource Position in any or multiple projects, with breaks or without breaks shall be one year only.
16. Reserves the right to terminate the project human resource position even during the agreed contract period or extended contract period without assigning any reason.
17. Leave shall be as per the policy for project human resource positions under SCB, Medical College & Hospital, Cuttack, Odisha.
18. Candidate must submit his/her duly filled in application form in the prescribed format with a recent passport size color photograph along with a detailed Bio-data/C.V. and all relevant documents; duly self-attested; in proof of his/her educational qualifications [all certificates and mark-sheets from 10th Std. onwards], working experience, age, caste and photo id [Aadhaar Card/Indian Passport/PAN Card/Driving License] etc., within the schedule date and time for submission of application, failing which his/her candidature will not be considered. Late/Delayed/Incomplete/Unsigned applications will not be considered at all and no correspondence will be entertained in this regard.
19. Maximum 5 Years Age relaxations as per Govt Rule.
20. SCB, Medical College & Hospital, Cuttack, Odisha reserves the right to cancel/modify the process at any time, at its discretion.
21. The decision of the Competent Authority will be final and binding.
22. Canvassing in any form will be a disqualification.
23. Corrigendum/addendum/further information; if any; in respect of this advertisement, will be published on our website only. Hence, the candidates are advised to see our website: <https://scbmch.in/> regularly for further updates related to this advertisement.

13.3.25  
Dean & Principal,  
SCB. Medical College Cuttack.



**ICMR Extramural project entitled "Young Diabetes Registry (YDR) and YDR Cohort-Phase-III"**

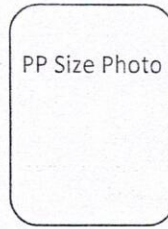
**SCB Medical College, Cuttack**

**APPLICATION FORM**

**Annexure-I**

Name of the Post: \_\_\_\_\_

1. Name in Full: \_\_\_\_\_  
(In Block Letters)
2. Father`s / Husband`s Name: \_\_\_\_\_
3. Address for Correspondence: \_\_\_\_\_  
\_\_\_\_\_
4. Contact No:- \_\_\_\_\_
5. E-Mail ID:- \_\_\_\_\_
6. Permanent Address: \_\_\_\_\_  
\_\_\_\_\_



7. Date of Birth: \_\_\_\_\_ Age:- \_\_\_\_\_ (YY/MM/DD, As on 28.02.2025)
8. Marital Status: \_\_\_\_\_ (Married/Unmarried)

9. Educational Qualification:

Sl. No	Exam Passed	Year of Passing	Board / University	Specialization Subjects	Total Marks (Without Extra Optional)	Marks Secured (Without Extra Optional)	% of Marks Secured (Without Extra Optional)

\*(if/where required) Candidates are required to attach CGPA calculation certificate.

10. If selected what period would you require joining the post: 1 week/15days/1month/ others \_\_\_\_\_

11. Work Experience: Total: \_\_\_\_\_ Years \_\_\_\_\_, Months \_\_\_\_\_

Sl No	Name of the Employer	Post held	Working Period	Duration in Months	Reason for leaving

12. Attached **NOC** from Appropriate Authority (Yes/ No/ Not Applicable): \_\_\_\_\_

13. Have you ever been declared unfit by a Medical Board / Court for appointment in any Govt Service?

Yes/No \_\_\_\_\_. If Yes, give details \_\_\_\_\_

14. Have you ever been tried/convicted for any crime by any court of law: Yes/No \_\_\_\_\_

15. ID Proof Provided \_\_\_\_\_ Number \_\_\_\_\_

Declaration I do hereby declare that the particulars furnished in this form by me are true to the best of my knowledge and belief and I take all responsibility to myself. In the event of any information furnished by me found to be incorrect/false in future, my candidature is liable for termination.

Date:

Place:

Signature of Candidate

OFFICE OF THE DEAN & PRINCIPAL, SCB MEDICAL COLLEGE, CUTTACK

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Notice No- 3086, Dt- 13/03/2025

Walk-In-Interview

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For more details please vist: <https://scbmch.in/>.

  
Dean & Principal  
SCB Medical College, Cuttack