

**OFFICE OF THE SUPERINTENDENT
SCB MEDICAL COLLEGE & HOSPITAL, CUTTACK**

No. 15424 // Dt. 05-07-25

TENDER CALL NOTICE

SCB Medical College Hospital, Cuttack, Odisha invites sealed tenders for AMC of R.O. plants of this institute. Intending Manufacturers/Authorize dealers/Suppliers are requested to quote their best offer alongwith the complete details of AMC. The detailed of tender papers alongwith terms and conditions can be obtained from Non-Technical Store Section, Office of the Superintendent, SCB Medical College Hospital, Cuttack during office hours from 11 AM to 4 PM on all working days on payment of Rs. 1000/- (Rupees one thousand) Only in the Accounts Section (Govt.) and also obtained from website i.e. "<http://www.scbmch.in>" from Dt. 09-07-2025. The tender paper should be reached in the office of the under signed through Speed post/Regd. Post /Courier services within the stipulated time. The authority reserves the right to cancel or reject any or all the tenders without assigning any reason thereof.



**Medical Superintendent
SCB Medical College Hospital
Cuttack**

**MEDICAL SUPERINTENDENT
SCB MEDICAL COLLEGE & HOSPITAL, CUTTACK**

**HEALTH AND FAMILY WELFARE DEPARTMENT,
GOVT. OF ODISHA**

**TERMS & CONDITIONS FOR A.M.C OF R.O. PLANTS IN SCB MEDICAL
COLLEGE HOSPITAL CUTTACK**

**BID REFERENCE
NON-TECHNICAL STORE, SCB MEDICAL COLLEGE & HOSPITAL, CUTTACK
(2025-2026)**

COMMENCEMENT OF TENDER : FROM 09-07-2025

LAST DATE OF RECEIPT OF TENDER : 30-07-2025 UP TO 5 PM

DATE OF OPENING OF TENDER : 31-07-2025 AT 04.00 PM

**PLACE OF OPENING OF TENDER : OFFICE CHAMBER OF THE
MEDICAL SUPERINTENDENT**

**ADDRESS FOR COMMUNICATION : MEDICAL SUPERINTENDENT
AND RECEIPT OF BID DOCUMENTS SCB MEDICAL COLLEGE &
HOSPITAL, CUTTACK**

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TERMS & CONDITIONS

SCB Medical College & Hospital, Cuttack, Odisha invites sealed tender in two bid system for A.M.C. of the following R.O. Plants of this institute. Intending Manufacturers /Authorised dealers/ Suppliers are requested to quote their best offer alongwith the complete details of AMC for maintenance of R.O. Plants as per the detailed tender terms & conditions.

SI No	Name of Dept.	Details of R.O. Plant with Capacity
1.	Dept. of Nephrology	1500 LPH – 1 No. 250 LPH – 2 Nos.
2.	Central ICU	250 LPH – 1 No.
3.	Medicine ICU	250 LPH – 1 No.
4.	Central Sterilization Unit (CSSD)	250 LPH – 4 Nos.
5.	K.T. ICU (Dept. of Urology)	500 LPH – 1 No. 250 LPH – 1 No.
6.	Orthopaedic ICU	250 LPH – 1 No.
7.	Respiratory ICU	Portable RO (200 LPH) – 1 No.
8.	CTVS ICU (ECMO Unit)	Portable RO (200 LPH) – 1 No.

The Bidder may download the Tender Documents directly from the WEBSITE available at "<http://www.scbmch.in>" from Dt. 09-07-2025. The Tender cost fee of Rs. 1500/- (one thousand) only (Non-Refundable) by way of separate Demand Draft drawn in favour of **Superintendent, S.C.B. Medical College Hospital Cuttack** payable at **Cuttack** should be enclosed alongwith the Bid. The Bidders should specifically superscribe, "**TENDER FOR AMC OF R.O. PLANTS OF SCB MCH, CUTTACK**" on the top Right corner of the outer envelope containing the Bid. In Case of any bid amendment and clarification, responsibility lies with the bidders to collect the same from the official website/office of the undersigned before last date of sale of tender document. The undersigned shall have no responsibility for any delay/omission on part of the bidder.

The sealed Tender should reach the office latest by 30-07-2025 up to 4.00 PM and the technical bid will be opened on 31-07-2025 at 4 P.M. in the office chamber of the Superintendent, SCB MCH, Cuttack in presence of the bidders or their authorized representatives, who may remain present at the scheduled date and time.

- EARNEST MONEY DEPOSIT:-** The Bidder shall be required to submit the Earnest Money Deposit (EMD) for an amount of Rs. 25,000/- (Rupees Twenty Five Thousand only) by way of Demand Drafts only and Rs. 1000/- as tender fees drawn in favour of the "Superintendent, SCB Medical College & Hospital, Cuttack". (**TENDERS NOT ACCOMPINED WITH EMD/ BID SECURITY AND TENDER FEES ALONGWITH THE TECHNICAL BID SHALL BE SUMMARILY REJECTED**). The demand drafts shall be drawn on any Nationalised Bank in favour of the Superintendent, SCB Medical College & Hospital, Cuttack". The Tender Fee & EMD must be enclosed in the envelope containing the technical bid.

The EMD of the successful bidder shall be returned after the successful completion of contract and for unsuccessful bidders it would be returned after completion of tender process. No claim shall lie against the Govt./SCB Medical College & Hospital, Cuttack in respect of erosion in the value or interest on the amount earnest money deposit or security deposit.

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2. Rate:- Rates should be quoted in Indian Rupees (INR).
3. Basic Cost.
4. GSTIN as applicable.

5. **TENDER EVALUATION:-**

Tender evaluation will be done in two stages:

- a. Technical Bid
- b. Price Bid

Each Bid to be submitted in separate sealed envelopes super-scribed as "Technical Bid & Price Bid" respectively. All these 2 envelopes should be put in another envelope marked as "**Tender for AMC of R.O. Plants in SCB Medical College & Hospital, Cuttack**" sealed with sealing wax.

6. Bidder shall submit a copy of the tender document and addenda thereto, if any, with each page of this document duly signed and stamped to confirm the acceptance of the entire terms & conditions as mentioned in the tender enquiry document.

7. **TECHNICAL BID:**

The firm should submit the technical bid in a sealed cover separately super-scribed "Technical Bid for AMC R.O. plants" along with Name and address of the bidder.

Technical bid should contain:

- a. Original money receipt for purchase of tender paper / in case downloaded forms DD of Rs. 1000/- to be enclosed.
 - b. E.M.D.Rs. 25,000/- in shape DD pledged in favour of Superintendent, SCB Medical College & Hospital, Cuttack.
 - c. Self attested Xerox copy of the GST Regdn. Certificate with acknowledgement receipt of latest GST return.
 - d. Self attested copy of the Pan Card.
 - e. Manufacturer certificate or Authorization letter from the manufacturer to deal with services of R.O./Water treatment plants.
 - f. The bidder should submit the Annual average Turnover for Rs. 20,00,000.00 (Rupees Twenty lakh) only for last three (3) financial years duly certified by a registered Chartered Accountant in his letter pad.
 - i. IT Returns for last 3 financial years.
 - g. Name, Address, Phone & Fax No. of Services Centre at Cuttack/Bhubaneswar or nearby.
8. Bidder shall submit a copy of the tender document and addenda thereto, if any, with each page of this document duly signed and stamped to confirm the acceptance of the entire terms & conditions as mentioned in the tender enquiry document.

9. **PRICE BID:**

Price Bid should be submitted in a separate sealed envelope super-scribed "Price Bid for AMC of R.O. plants" along with Name and address of the Bidder.

- a. Basic price should be quoted in Indian Currency.
- b. TAX structure be mentioned separately.
- c. Rate should be quoted per unit Cost.
- d. **Undertaking to that the AMC will be provided on the same approved price if any machine comes under AMC other than the above list.**

10. After due evaluation of the Bids, the Institute will award the contract to the lowest evaluated responsive tenderer.

11. Conditional bid will be treated as unresponsive and it may be rejected.

12. **VALIDITY:-** The quoted rates must be valid for a period for 01(One) year from the date of signing of the MOU with the Hospital Authority. The overall offer for the assignment and bidders quoted price shall remain unchanged during the period of validity. If the bidder quoted the validity shorter than the required period, the same will be treated as unresponsive and it may be rejected.

In case the tenderer withdraws, modifies or change his offer during the validity period, bid is liable to be rejected and the earnest money deposit shall be forfeited without assigning any reason thereof.

The validity of the tender/rate contract is for one year from the date of signing of the MOU with the hospital authority which may be extended for another one year basing on the satisfactory performance of the agency as well as decision of the committee.

13. PAYMENT TERMS:-

- 50% payment of the total order value shall be released on half yearly basis after the successful Maintenance of the R.O. plants after receipt of performance/preventive maintenance report from the concerned Users Dept.
- Balance 50% of the order value shall be released after six month after successful functioning / commissioning of the R.O. plants and basing upon the report of satisfactory functioning to be furnished by the Users department.
- Payment for maintenance are make on half yearly basis.
- Payment will be released considering the availability of the funds.

14. AGREEMENT:

The agreement shall be affixed with a non-judicial stamp paper to be signed by the Superintendent, SCB Medical College Hospital Cuttack pn behalf of Govt of Odisha, H & FW Department, representatives from consignee Dept. and the vendor.

15. PROVISION OF SERVICES BY THE AGENCY :

- i. The agency will depute qualified technical personnel with sufficient experience to deal with RO plant to SCB Medical College Hospital Cuttack to attend the emergency maintenance as & when required during the period of AMC.
- ii. The agency will send its service personnel to this hospital for preventive maintenance twice in a year. In addition to these two visits which the agency will undertake of its own, the service personnel will arrive as and when the need arises (Maximum 6 times visit in a year).
- iii. The service of the equipment will include :
 - A) Routine preventive maintenance
 - B) Trouble shooting & rectification
 - C) Instruction for satisfactory operation
- iv. As the service directly involves with the critical patient care, the agency will attend the call to comply the work as soon as possible after being receipt complaint from the concerned users dept.

16. PROVISION OF SERVICES BY THE HOSPITAL :

- i. The Key operators/Dialysis technician/ unit In-charges of the concerned Users dept. shall be instructed by the servicing agency 'Free of charges' in the use of and routine care of the equipment. The user dept. shall ensure that the key operators properly carry out their duties and operate the equipment in accordance with the key operator training.
 - ii. During maintenance/servicing of the RO plants, if there is requirement of any spares/materials, replacement of consumables towards its proper functioning, the same will be supplied by the hospital basing on the service report of the agency as well as receipt of indent from the concerned Users dept.
17. During the tender period, if the agency Violates the tender terms and conditions &/or non complying the work as per requirement in due course, then the authority will disqualify the firm to participate in the tender for a period of 2 (two) years from the date of issue of letter and his E.M.D/Performance security deposit will be forfeited and no further work order will be placed to that firm for that item.
18. The Purchaser reserves the right to reject the tenders or to accept the tenders for the supply of the item tendered without assigning any reason thereof.
19. The Purchaser will be at liberty to terminate the contract either wholly or in part without assigning any reasons thereof. The tenderers will not be entitled to any compensation whatsoever for such termination.

20. Application Law:

Any disputed are subject to exclusive jurisdiction of the Court and Forum in Cuttack, Odisha, India only.



**Medical Superintendent
SCB Medical College Hospital
Cuttack**