



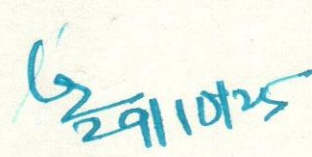
OFFICE OF THE SUPERINTENDENT
SCB MEDICAL COLLEGE & HOSPITAL, CUTTACK, GOVT. OF ODISHA
Mail ID-scbsuperintendent@gmail.com, ☎-0671-2414080

Letter No 24935 / (A/s)-NHM SCB-MCH-2025 Date 29-10-2025

SHORT TENDER CALL NOTICE

Sealed tenders are invited from the interested GST registered firms/agencies/suppliers for "REFRESHMENT OF VOLUNTARY BLOOD DONORS, REFRESHMENT OF TRAINING, TRAINING KIT & ACCOMODATION OF DIFFREENT TRAINING /PROGRAMME under Medical Superintendent, SCB MCH ,Cuttack " The Tender completed in all respect shall be reached in the office of the Superintendent, Mangalabag, Cuttack-753007 on or before dated **08.11.2025 by 4 P.M.** through **Speed Post/Registered Post/Courier** only. The application form of the tender containing general bid information and terms & conditions can be downloaded from the website: (www.scbmch.in) **30.10.2025 to 08.11.2025**. The last date of the receipt of tender paper is 08-11-2025 04:00PM, Date of opening of Technical and Price bid is on 08-11-2025, 04:30PM. The tender fee of Rs.500/- (Five Hundred)only i.e. online transfer:Bidders Shall Deposit the Tender Processing Fees in State Bank of India Account No.31781260639 IFSC – SBIN0005760 of Superintendent, SCB MCH NRHM Fund, and attach the deposit slip / transaction id printout along with the bid.

The Authority reserves the right to cancel any or all tenders at any stage of the process without assigning any reason thereof.


Medical Superintendent
SCB Medical College & Hospital
Cuttack

**TERM CONDITION FOR ACCEPTANCE OF TENDER FOR REFRESHMENT OF VOLUNTARY
BLOOD DONORS, REFRESHMENT OF TRAINING, TRAINING KIT & ACCOMODATION OF DIFFREENT
TRAINING /PROGRAMME UNDER MEDICAL, SUPERINTENDENT SCB MCH,CUTTACK**

01. Sealed bid should be reach in the office of the Superintendent SCB Medical College & Hospital Cuttack by 04.00 pm on or before dt: 08-11-2025 by speed/registered post only
The bid receive beyond the aforesaid date and time will be returned to the sender unsealed.
02. The sealed tender submitted by the bidder will be opened in the office chamber of superintendent SCB Medical College & Hospital, Cuttack on dt: 08-11-2025 at 4:30PM in presence of the bidder or his/her duly authorized representatives. There will be no bar for opening of tender, whether the bidder or authorized representatives fail to attend at the time of opening of the tender.
03. The EMD Rs. 20,000/- (Rupees Twenty thousand) only in shape of demand draft in-favour of superintendent of SCB College & Hospital Cuttack Medical. The EMD money of the un-successful bidder will be refunded after successful completion of Bid.
04. Reputed firm/agencies having valid GST and food license registration are eligible to participate in the bidding process and quote for all the items in separate envelop.
05. Sealed covers containing the bid in the prescribed from to be submitted in sealed covers. The cover should be mentioned as for "BID FOR SUPPLY OF REFRESHMENT OF VOLUNTARY BLOOD DONORS ,TEA, BISCUIT,HIGH TEA NOT MORE THAN Rs.100 PER PERSON , LUNCH,TRAINING KIT(PEN,FOLDER,NOTE PAD) & ACCOMODATION (DOUBLE BED,SINGLE BED) OF DIFFREENT TRAINING/ PROGRAMME UNDER MEDICAL, SUPERINTENDENT SCB MCH,CUTTACK".
06. The rate should be quoted in Indian currency only both in words & figures against each item in separate envelop. However, the rate quoted in words shall prevail if there is difference between words & figures.
07. The price should be quoted by the bidder shall not in any case exceed Rs. 250/- (Rupees two hundred fifty) only per person/participant for snacks tea/coffee, biscuit) and lunch complete meal including (water bottles, serving plate, spoon). The menu for the lunch Veg & Non-veg should be mentioned in the price bid.
08. The price should be quoted by the bidder shall not in any case exceed Rs. 50/- (Rupees fifty) only per donor for Refreshment of Voluntary Blood Donor. The menu for the Refreshment should be mentioned in the price bid.
09. The selected firm will serve the food to the participants in the dining area, where the training programme/other programme will be conducted.
10. The selected firm shall serve quality and tasty food as per menu which will be tasted by the FLC/Hospital Manager and other official of Superintendent Office before serving the food to the participants. If the bidder fails to supply quality food and beverage at stipulated time then the Superintendent is empowered to deduct the bill of that particular training date of the firm.
11. The preparation of cooking food in the dining premises is not allowed to the service provider. The same will be arranged by service provider with their own, only cooked food are allowed by the service provider in the dining hall to serve the participant.

12.No bidder shall be allowed at any time on any ground whatsoever to claim revision of or modification in the rates quoted by him due to clerical or typographical error, committed by the bidder in the bid firm shall not be considered after opening the bids. Conditions such as "SUBJECT TO AVAILABILITY" will not be considered under any circumstances & the bidder those who have given such conditions shall be treated as incomplete & for that reason shall be summarily rejected

13. The term and conditions and the quoted price of the bids shall remain valid for a period of 1 years from the date of agreement or the extended period if any whichever is later. The contract with the selected hotel/firm shall be renewal for another 1year depends on satisfactory performance of the hotel/firm.

14. If the approved bidder either fails to execute as delivered the stipulated time or unsatisfactory performance if any detected, the superintendent of SCB College & Hospital Cuttack is empowered to take any action as deemed proper

15. The EMD value kept as a Performance Security Deposit. The bidder has also make an agreement with non-Judicial stamp paper worth Rs.100/-

16. If the successful bidder fails to execute the agreement or deposit the required security amount with in the specified time or withdraws his tender after acceptance of his bid owing to any other reasons, he/she is unable to undertake the contract, his/her contract will be cancelled He/she will also be liable for all losses sustained by the hospital administration. by reasons of such breach such as fail to execute the order and liability to pay any difference between the price accepted by him/her & those ultimately paid for the work done by other. Such damages shall be assessed by the hospital administration, whose decision is final and binding in the matter

17. The authority reserve right to cancel all tender, partly of full, without assigning any reason thereof

18. The payment will be through Cheque/Odisha treasury.

19. The rates quoted against each items should be for Different Training/Programme under Medical Superintendent,SCB MCH,Cuttack.

20. The authority/Committee is not responsible for any postal delay.

21. The rate quoted in the tender will remain unchanged during the valid period

22. Any dispute arising between the supplier and purchaser will be subject to Cuttack jurisdiction only.

23. If the successful bidder fail to execute the work within the stipulated period then EMD deposit will be forfeited.

24.The hotel/firm must be situated in near Manglabag with in distance from SCBMCH to hotel 2Km.

25.Must have at least 30-35 rooms for accommodation purpose.

26.Must have Rs.20 lakh turnover for last 3 years.

ENLOSURE OF TECHNICAL & FINANCIAL BID

- 01 Forwarding Letter.
02. Deposited slip/Transaction Number copy of tender fee.
03. Turn over certificate from competent authority.
04. membership certificate from HRAO of the Hotel/firm.
05. GST Registration Certificate & last three months GST return bills copy submitted i.e Jun to Aug-25
06. Firm registration Certificate from appropriate Authority of Govt.
07. Valid food license from competent Authority.
08. EMD of Rs. 20,000/- (Rupees twenty thousand only).
09. Copy of tender conditions and schedules, duly signed by Tender on each page.
10. Trade license & fire license for Hotel/firm.

DESCRIPTION OF DIET MENU

SI No	Supplied foods (Per Person)	Rate/Per person (in Rs.) Excluding GST	Remark
01.	Tea & Biscuit per day with Cup (Tea two time per day)		
02.	Lunch (Veg/non- Veg) with water bottles, cup plate paper and spoon)		

Menu of Lunch

SI No	Name of items	Veg/non-veg	Remarks
1			
2			

Menu of High Tea

SI No	Name of items	Veg	Rate/Per person (in Rs.) Excluding GST	Remarks
1				
2				

TRAINING KIT(PEN,FOLDER,NOTE PAD)

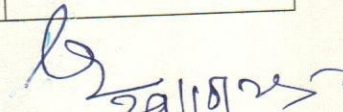
SI No	Supplied kit (Per Person)	Rate/Per person (in Rs.) Excluding GST	Remark
01.	Pen		
02.	Folder		
03.	Note Pad		

ACCOMODATION (DOUBLE BED,SINGLE BED)

SI No	Accommodation (Per Person)		Rate/Per person (in Rs.) Excluding GST	Facilities available in the room
01.	DOUBLE BED	A/C		
02.	SINGLE BED	A/C		
03.	DOUBLE BED	Non-A/C		
04.	SINGLE BED	Non-A/C		

REFRESHMENT OF VOLUNTARY BLOOD DONORS

SI No	Supplied Refreshment (Per Person)	Rate/Per person (in Rs.) Excluding GST	Remark
01.	Tetra pack flavoured Milk (Reputed Brand)		
02.	Chocolate Biscuits/Sweets(reputed Brand)		
03.	Cream Cake(reputed Brand)		


 Medical Superintendent
 SCB Medical College Hospital
 Cuttack

TENDER SCHEDULE

Period of issue of quotation of Documents	From Dt. 30.10.2025 to Dt.08.11.2025
Last date & time for submission of quotation Documents	Dt.08.11.2025 & 4.00 P.M
Place of submission of completed quotation Document	office of the Superintendent, Mangalabag, Cuttack-753007
Mode of submission	In Sealed cover super scribing the specific category on the outside cover through Speed Post/Registered Post/Courier only.
Place, Date & Time for opening of Technical Bid	office of the Superintendent, Mangalabag, Cuttack-753007 Date.08.11.2025 Time 4.30 P.M.
Place, Date & Time for opening of Financial Bid	office of the Superintendent, Mangalabag, Cuttack-753007 Date.08.11.2025 Time 4.30 P.M.
Tender fee	Rs.500/- online transfer: Bidders Shall Deposit the Tender Processing Fees in State Bank of India Account No.31781260639 IFSC – SBIN0005760 of Superintendent, SCB MCH NRHM Fund, and attach the deposit slip / transaction id printout along with the bid.
EMD	Rs.20,000/- in shape of DD in favour of Medical Superintendent, SCB MCH, Cuttack payable at Cuttack
Performance Security Deposit	EMD value kept as a Performance Security Deposit.


29/10/25

Medical Superintendent
SCB Medical College & Hospital
Cuttack